



# Public Document Pack

## FINANCE AND RESOURCES OVERVIEW AND SCRUTINY AGENDA

*Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committees promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.*

**TUESDAY 6 DECEMBER 2016 AT 7.30 PM**

**DBC BULBOURNE ROOM - CIVIC CENTRE**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

#### Membership

Councillor Howard  
Councillor Herbert Chapman (Chair)  
Councillor Douris (Vice-Chairman)  
Councillor Ashbourn  
Councillor Barnes  
Councillor Birnie  
Councillor Clark

Councillor E Collins  
Councillor Fethney  
Councillor Silwal  
Councillor Taylor  
Councillor Tindall  
Councillor Gbola Adeleke

#### Substitute Members:

Councillors Anderson, Brown, Guest, Link, Matthews, Ransley and W Wyatt-Lowe

For further information, please contact

## AGENDA

### 1. MINUTES

To confirm the minutes from the previous meeting

### 2. APOLOGIES FOR ABSENCE

To receive any apologies for absence

### 3. DECLARATIONS OF INTEREST

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

#### **4. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements or ask questions in accordance with the rules as to public participation

#### **5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN**

#### **6. JOINT BUDGET REPORT 2017/18 (Pages 3 - 54)**

#### **7. WORK PROGRAMME (Pages 55 - 58)**



## AGENDA ITEM:

### SUMMARY

<b>Report for:</b>	<b>Joint Overview &amp; Scrutiny Committee</b>
<b>Date of meeting:</b>	<b>6 December 2016</b>
<b>PART:</b>	<b>1</b>
If Part II, reason:	

<b>Title of report:</b>	<b>BUDGET PREPARATION 2017/18</b>
Contact:	Cllr Graeme Elliot, Portfolio Holder for Finance & Resources James Deane, Corporate Director (Finance & Operations) David Skinner, Assistant Director (Finance & Resources)
Purpose of report:	To provide Members with an overview of the draft budget and provide the opportunity to scrutinise and provide feedback to Cabinet.
Recommendations	That Scrutiny Committees review and scrutinise the draft budget proposals for 2017/18 and provide feedback, to be considered by Cabinet, for each Committee's specific area of responsibility.
Corporate Objectives:	Setting a balanced budget to support the Council's corporate objectives.
Implications:	The financial and value for money implications are set out in the body of the report.
Risk Implications	The Council is required to set a balanced budget and scrutiny of the overall budget proposals will assist in the challenge process required.
Equalities Implications	Equality Impact Assessments are carried out in service areas when preparing individual budgets.
Health And Safety Implications	None.
Consultees:	Budget Review Group; Portfolio Holders; Corporate Management Team; Group Managers.

Background Papers:	Medium Term Financial Strategy 2016/17 – 2020/21
Key Terms, Definitions & Acronyms	GF – General Fund HRA – Housing Revenue Account MTFS – Medium Term Financial Strategy OSC – Overview and Scrutiny Committee RSG – Revenue Support Grant

## Introduction

1. The purpose of this report is to present for scrutiny and review the final draft budget proposals for 2017/18.
2. Budget detail for every area of the Council has been made available to all Members. A glossary of what is grouped under headings is set out in section 21.
3. With the exception of the Finance & Resources committee, which scrutinises all budgets, individual Overview and Scrutiny Committees should focus only on those appendices and that portion of the Capital Programme that relate directly to their remit.
4. A senior Finance Officer will be present in each of the committees to support the Chair.
5. The following appendices are attached:

### **Corporate view**

- Appendix A – General Fund Budget Summary 2017/18
- Appendix Bi – Budget Change Analysis 2016/17 – 2017/18
- Appendix Bii – Summary by Committee

### **Finance & Resources**

- Appendix Ci – Finance & Resources Budgets Summary 2017/18
- Appendix Cii – Finance & Resources Budgets Detail 2017/18

### **Housing & Community**

- Appendix Di – Housing and Community Budgets Summary 2017/18
- Appendix Dii – Housing and Community GF Budgets Detail 2017/18

### **Strategic Planning & Environment**

- Appendix Ei – Strategic Planning & Environment Budgets Summary 2017/18
- Appendix Eii – Strategic Planning & Environment Budgets Detail 2017/18

### **Housing Revenue Account**

- Appendix F – Housing Revenue Account Budget 2017/18
- Appendix G – Housing Revenue Account Movements 2016/17 – 2017/18

### **Capital Programme**

- Appendix H – Capital Programme: Summary of new and amended projects
- Appendix I – Capital Programme 2016/17 - 2021/22, by OSC

### **Reserves**

- Appendix J – Statement of Earmarked Reserves

## **Medium Term Financial Strategy (MTFS)**

6. The current MTFS was approved by Council in September 2016 and contained the following key decisions which have informed the budget-setting process for 2017/18:
  - A General Fund savings target of £1.33m for 2017/18
  - A General Fund savings target of £3.6m over the duration of the MTFS period
  - A General Fund balance of between 5% and 15% of Net Service Expenditure
  - A minimum HRA working balance of 5% of turnover
7. Council has delegated authority to the S151 Officer to revise the MTFS if material changes to forecasts are required as a result of future government announcements.
8. Prior to seeking Member approval for the budget in February 2017, further consultation and communication will be undertaken, including the following:
  - Briefings to Town and Parish Clerks and Parish Councillors
  - Use of the Council's web site
  - Social Network Media
  - Citizen Forum events

## **Key Assumptions included in draft General Fund Budget**

9. The following assumptions are incorporated within the draft budget:
  - £5 increase in Council Tax (as per MTFS)
  - 1% pay settlement
  - Vacancy factor of 5% for non-front-line services
  - Revenue Support Grant reduction of 90% (£860k)
  - New Homes Bonus reduced by 66% (£2.3m)
  - Inflation freeze on Supplies and Services and Transport (£185k)
10. The draft budget for 2017/18 assumes that the level of government funding will remain as modelled within the MTFS approved by Council in September 2016. This reflects the four year deal that was proposed as part of the Local Government settlement. The Council received confirmation in November 2016 that we had been accepted subject to the caveats of the scheme. Any changes received from central government will be incorporated within the second draft budget brought for Members' scrutiny in February 2017.

## **Key General Fund budget savings since last year**

11. Detailed budget changes between 2016/17 and 2017/18 are shown in Appendix B. Key items include:
  - £656k total staff efficiency savings
  - £90k efficiency savings on premises
  - £151k efficiency reductions in expenditure on Supplies & Services
  - £135k reduction in contract costs
  - £551k increase in income generated
  - £536k increase in recharge to the HRA

## **Key General Fund budget growth since last year**

12. Detailed ongoing growth areas (i.e. not one-off items of expenditure to be funded from reserves) are shown in Appendix B. Key items include:
- £271k staffing
  - £135k of premises increases
  - £227k of increases to supplies and services
  - £257k of reductions in income
13. In order to assist Members in their scrutiny, the draft budget is set out at a detailed Service level in appendices C - E.

## **Housing Revenue Account**

14. The draft HRA Budget for 2017/18 is attached at Appendix F, with explanations of major movements between the Original Budget 2016/17 and Draft Budget 2017/18 shown in Appendix G.
15. Key assumptions incorporated into the draft budget are:
- Rent reduction of 1% on all properties, in line with Government legislation
  - Increase of £539k (5.3%) on repairs and maintenance
  - 1% pay settlement

## **Capital Programme**

16. The draft Capital Programme is set out at Appendix I.
17. There have been a number of bids for new capital projects from across the Council's services. The financial implications of the new bids are summarised in Appendix H.

## **Reserves**

18. The proposed movements in General Fund reserves are set out in Appendix J.
19. The following reserve movements are proposed for inclusion within the 2017/18 budget:
- Release of £199k from the Earmarked Grants Reserve to fund existing commitments
  - Release of £208k from the Management of Change Reserve to cover Flat Recycling Project (£81k), Dacorum Get Set Go (£25k), Tring Town Development (£70k) and employing Corporate Graduates (£32k)
  - Release of £174k from the Dacorum Development Reserve in order to fund the likely costs associated with hosting the Tour of Britain in 2017/18 (£120k) and the Hemel Ambassadors programme (£54k)
  - Contribution of £350k to the Vehicle Replacement Reserve for the ongoing programme of updating refuse collection vehicles.

- Contribution of £150k to the Pensions Reserve for the triennial payment due in 2019/20

### **Next Steps**

20. Members of the individual OSCs are asked to review and scrutinise the draft budget proposal for 2017/18, and to provide feedback for Cabinet to consider ahead of the next Joint OSC, in February 2017.

### **Explanation of expenditure categories used in appendices**

21. Budget Categories Glossary

#### **Employees**

This group includes the cost of employee expenses, both direct and indirect, for example:

- Salaries
- Employer's National Insurance and pension contributions
- Agency staff
- Employee allowances (not including travel and subsistence)
- Training
- Advertising
- Severance payments

#### **Premises**

This group includes expenses directly related to the running of premises and land:

- Repairs, alterations and maintenance
- Energy costs
- Rent
- Business Rates
- Water
- Fixture and fittings
- Premises insurance
- Cleaning and domestic supplies
- Grounds maintenance

#### **Transport**

This group includes all costs associated with the hire or use of transport, including travel allowances:

- Repair and maintenance of vehicles
- Vehicle licensing
- Fuel
- Vehicle hire
- Vehicle insurance
- Employee mileage

### **Third Party Payments**

Third party payments are contracts with external providers for the provision of a specific service. Examples for the Council include the Call Centre, Payroll Services, and Parking Enforcement.

### **Supplies & Services**

This group includes all direct supplies and service expenses to the authority:

- Equipment, furniture and materials
- Catering/Vending
- Clothing and uniforms
- Printing, stationery and general office expenses
- External services (consultancy, professional advisors)
- Communications and computing (eg software maintenance, telephones and postage)
- Members allowances
- Conferences and seminars
- Grants and subscriptions

### **Capital Charges**

These statutory accounting adjustments reflect a notional charge to the service for the use of a Councils asset. An example is Cupid Depot, for which a charge is made to Waste Services, for as long as the service uses the asset. These charges are reversed out centrally and do not impact on Council Tax.

### **Transfer Payments**

This includes the cost of payments to individuals for which no goods or services are received. For the Council this only relates to Housing Benefit payments.

### **Income**

This group includes all income received by the service from external users or by way of charges:

- Rental income
- Sales of goods or services (eg the sale of recyclables and waste sacks)
- Fees and charges (eg Planning, Parking and Burials)

### **Grants and Contributions**

This group includes all income received by the service from external bodies:

- Specific Government grants
- Income for jointly run projects/services
- Reimbursement of costs (eg recovery of legal costs)
- Other contributions (eg recycling credits from Herts County Council)

### **Recharges**



This statutory accounting adjustment charges out the back office functions (such as Finance and Legal) to the front line services. These adjustments are based on timesheet information provided by Group Managers and are subject to changes each year. The recharges overall will come back to zero, with the only impact on Council Tax being the overall charge to the Housing Revenue Account, as shown in Appendix A.

## DRAFT GENERAL FUND BUDGET SUMMARY 2017/18

	Original 2016/17	Growth / (Savings) (b) - (a)	Estimate 2017/18
	£000	£000	£000
<b>Service Expenditure &amp; Income</b>			
Employees	22,508	(967)	21,541
Premises	2,981	835	3,816
Transport	1,526	(25)	1,501
Supplies & Services	6,629	210	6,839
Third-Parties	1,548	(352)	1,196
Transfer Payments	47,622	0	47,622
Capital Charges & Bad Debts	4,443	219	4,662
Income	(14,292)	(770)	(15,062)
Grants and Contributions	(51,699)	117	(51,582)
Recharge to HRA	(2,827)	(536)	(3,363)
<b>Net Cost Of Services</b>	<b>18,439</b>	<b>(1,268)</b>	<b>17,170</b>
<b>Less:</b>			
Interest Receipts	(242)	6	(236)
Interest Payments & MRP	965	87	1,052
Reversal of Capital Charges	(4,125)	(219)	(4,344)
Revenue Contributions to Capital	5,796	(4,653)	1,143
Net movement to/(from) Earmarked Reserves	(7,033)	6,864	(169)
<b>Budget Requirement General Fund</b>	<b>13,800</b>	<b>817</b>	<b>14,617</b>
Parish Precepts	690	23	713
<b>Budget Requirement Including Parishes</b>	<b>14,491</b>	<b>839</b>	<b>15,330</b>
<b>Funded by:</b>			
Revenue Support Grant / Tariff	(970)	865	(105)
Transition Grant	(126)	0	(126)
Business Rates Retained	(2,553)	(63)	(2,616)
New Homes Bonus/Government Grants	(3,491)	2,277	(1,214)
Other Government Grants	0	0	0
Council Tax (Surplus)/Deficit	(49)	49	0
Business Rates (Surplus)/Deficit	3,606	(3,606)	(0)
<b>Net Expenditure before Council Tax</b>	<b>10,908</b>	<b>361</b>	<b>11,269</b>
<b>Demand on the Collection Fund</b>	<b>(10,908)</b>	<b>(376)</b>	<b>(11,284)</b>
<b>Net Change in General Fund Balance</b>	<b>0.000</b>	<b>(15)</b>	<b>(15)</b>
General Fund Balance B/Fwd	(2,502)		(2,502)
In year use	0		(15)
General Fund Balance C/Fwd	<b>(2,502)</b>		<b>(2,517)</b>

<b>GENERAL FUND BUDGET CHANGE ANALYSIS 2017/18 EMPLOYEE EXPENDITURE</b>		
<b>2016/17 Employee Budget</b>		<b>22,508</b>
<b><u>Inflation</u></b>		
General pay inflation		187
Increments & Staff Turnover		114
<b>Sub total - Inflation</b>		<b>301</b>
<b><u>Growth items</u></b>		
Building Control trainee posts	Sara Whelan	50
ICT Project Management	Ben Trueman	55
Homelessness Prevention Officer	Natasha Brathwaite	40
Waste Services hard-access round	Craig Thorpe	78
Housing Development Manager share of salary to General Fund	Elliott Brooks	25
Other growth items under £10k		23
<b>Sub total - Growth items</b>		<b>271</b>
<b><u>Removal of 2016/17 one-off items (reserve / grant funded)</u></b>		
Police Elections - grant funded	Jim Doyle	(100)
Project Analyst fixed term post	Ben Trueman	(60)
Health & Safety fixed term post	Chris Troy	(27)
Digital Dacorum fixed term post	Matthew Rawdon	(58)
Communications fixed term post	Matthew Rawdon	(17)
Apprentice Project	Matthew Rawdon	(42)
Get Set Go Dacorum Officer	Matthew Rawdon	(25)
Pensions - Triennial Review	Richard Baker	(900)
Water Gardens project	Chris Taylor	(53)
Development Control - Systems Thinking Project	Sara Whelan	(30)
<b>Sub total - Removal of 2016/17 one-off items</b>		<b>(1,312)</b>
<b><u>2017/18 one-off items (reserve / grant funded)</u></b>		
County Council Elections	Jim Doyle	100
Get Set Go Dacorum Officer - final year of project	Matthew Rawdon	14
Flats recycling project	Craig Thorpe	81
Cycle Hub	Julie Still	20
Water Gardens project	Chris Taylor	42
<b>Sub total - 2017/18 one-off items</b>		<b>257</b>
<b><u>Efficiency savings</u></b>		
Leadership Team restructure	Sally Marshall	(103)
Licensing	Mark Brookes	(14)
Corporate Improvement and Innovation	Matthew Rawdon	(20)
Development Management & Planning	Sara Whelan	(52)
Removal of Tourism budget	Chris Taylor	(51)
Strategic Planning & Regeneration structural changes	Chris Taylor	(28)
Waste Services overtime and insurance	Craig Thorpe	(40)
Clean, Safe & Green review	Craig Thorpe	(25)
Regulatory Services structural review	Chris Troy	(50)
Revenues & Benefits efficiencies from new technologies	Chris Baker	(161)
Financial Services - structural review	Richard Baker	(20)
Estates review	Nicholas Brown	(50)
CCTV review	Julie Still	(27)
<b>Sub total - Efficiency savings</b>		<b>(641)</b>
<b><u>Other</u></b>		
Transfers to other subjective groupings and ongoing virements		157
<b>Sub total - Other</b>		<b>157</b>
<b>Total change year on year</b>		<b>(967)</b>
<b>2017/18 Employee Budget</b>		<b>21,541</b>

<b>GENERAL FUND BUDGET CHANGE ANALYSIS 2017/18 PREMISES EXPENDITURE</b>		
<b>2016/17 Premises Budget</b>		<b>2,981</b>
<b><u>Inflation</u></b>		
General inflation		74
<b>Sub total - Inflation</b>		<b>74</b>
<b><u>Growth items</u></b>		
Town Centre maintenance	Nicholas Brown	20
Business Rates - increase from revaluations	Nicholas Brown	65
Garage maintenance	Fiona Williamson	50
<b>Sub total - Growth items</b>		<b>135</b>
<b><u>Removal of 2016/17 one-off items (reserve / grant funded)</u></b>		
Police election - grant funded	Jim Doyle	(20)
Civic Buildings Business Rates (during move to The Forum)	Nicholas Brown	(60)
<b>Sub total - Removal of 2016/17 one-off items</b>		<b>(80)</b>
<b><u>2017/18 one-off items (reserve / grant funded)</u></b>		
County Council elections - grant funded	Jim Doyle	25
<b>Sub total - 2017/18 one-off items</b>		<b>25</b>
<b><u>Efficiency savings</u></b>		
Homelessness - temporary accommodation reduction	Natasha Brathwaite	(40)
Savings from The Forum	Nicholas Brown	(50)
<b>Sub total - Efficiency savings</b>		<b>(90)</b>
<b><u>Other</u></b>		
Garages maintenance - moved from HRA recharge to direct cost	Fiona Williamson	446
Transfers to other subjective groupings and ongoing virements		325
<b>Sub total - Other</b>		<b>771</b>
<b>Total change year on year</b>		<b>835</b>
<b>2017/18 Premises Budget</b>		<b>3,816</b>

## APPENDIX Bi

GENERAL FUND BUDGET CHANGE ANALYSIS 2017/18 TRANSPORT EXPENDITURE		
<b>2016/17 Transport Budget</b>		<b>1,526</b>
<b>Efficiency savings</b>		
Waste Services haulage	Craig Thorpe	(33)
<b>Sub total - Efficiency savings</b>		<b>(33)</b>
<b>Other</b>		
Transfers to other subjective groupings and ongoing virements		8
<b>Sub total - Other</b>		<b>8</b>
<b>Total change year on year</b>		<b>(25)</b>
<b>2017/18 Transport Budget</b>		<b>1,501</b>
GENERAL FUND BUDGET CHANGE ANALYSIS 2017/18 SUPPLIES & SERVICES EXPENDITURE		
<b>2016/17 Supplies &amp; Services Budget</b>		<b>6,629</b>
<b>Inflation</b>		
Inflation on ICT contracts		18
<b>Sub total - Inflation</b>		<b>18</b>
<b>Growth items</b>		
Apprenticeship Levy	Matthew Rawdon	67
Domestic Abuse Funding	Natasha Brathwaite	10
Insurance Premiums	Richard Baker	150
<b>Sub total - Growth items</b>		<b>227</b>
<b>Removal of 2016/17 one-off items (reserve / grant funded)</b>		
Parking - Controlled Parking Zone schemes (reserve funded)	Nicholas Brown	(53)
Get Set Go - final year of project	Matthew Rawdon	(36)
Police elections	Jim Doyle	(56)
Homelessness Prevention	Natasha Brathwaite	(38)
<b>Sub total - Removal of 2016/17 one-off items</b>		<b>(183)</b>
<b>2017/18 one-off items (reserve / grant funded)</b>		
Tour of Britain	Julie Still	120
Cycle Hub	Julie Still	20
Water Gardens	Chris Taylor	58
Local Development Framework	Chris Taylor	25
County Council elections	Jim Doyle	45
Sport England project	Matthew Rawdon	25
<b>Sub total - 2017/18 one-off items</b>		<b>293</b>
<b>Efficiency savings</b>		
Central Administration - Postage and printing	Robert Smyth	(14)
Parking Contract	Nicholas Brown	(50)
ICT - use of new technologies	Ben Trueman	(22)
Sports Trust grant	Matthew Rawdon	(50)
Other items under £10k		(15)
<b>Sub total - Efficiency savings</b>		<b>(151)</b>
<b>Other</b>		
Transfers to other subjective groupings and ongoing virements		6
<b>Sub total - Other</b>		<b>6</b>
<b>Total change year on year</b>		<b>210</b>
<b>2017/18 Supplies &amp; Services Budget</b>		<b>6,839</b>

GENERAL FUND BUDGET CHANGE ANALYSIS 2017/18 THIRD PARTY PAYMENTS		
<b>2016/17 Third Party Payments Budget</b>		<b>1,548</b>
<b><u>Inflation</u></b>		
General inflation		20
<b>Sub total - Inflation</b>		<b>20</b>
<b><u>Removal of 2016/17 one-off items (reserve / grant funded)</u></b>		
Community Centres	Julie Still	(40)
<b>Sub total - Removal of 2016/17 one-off items</b>		<b>(40)</b>
<b><u>Efficiency savings</u></b>		
Customer Services Unit (contractual reductions)	Ben Hosier	(95)
Payroll Services	Richard Baker	(40)
<b>Sub total - Efficiency savings</b>		<b>(135)</b>
<b><u>Other</u></b>		
Transfers to other subjective groupings and ongoing virements		(197)
<b>Sub total - Other</b>		<b>(197)</b>
<b>Total change year on year</b>		<b>(352)</b>
<b>2017/18 Third Party Payments Budget</b>		<b>1,196</b>
GENERAL FUND BUDGET CHANGE ANALYSIS 2017/18 INCOME		
<b>2016/17 Income Budget</b>		<b>(14,292)</b>
<b><u>Inflation</u></b>		
General inflation		(221)
<b>Sub total - Inflation</b>		<b>(221)</b>
<b><u>Growth items</u></b>		
Town Centre promotional pitches	Chris Taylor	25
Planning Fees (Development Control)	Sara Whelan	50
Parking income - closure of Lower Kings Road Berkhamsted during construction of MSCP	Nicholas Brown	135
Homelessness - temporary accommodation housing benefit reduction	Natasha Brathwaite	24
Growth items under £10k		23
<b>Sub total - Growth items</b>		<b>257</b>
<b><u>Increased income</u></b>		
Garages - increase in fees	Andy Vincent	(400)
Town Centre - TV screen	Chris Taylor	(15)
Building Control - review of fees and charges	Sara Whelan	(53)
Land Charges	Sara Whelan	(11)
Parking - price review	Nicholas Brown	(40)
Other items under £10k		(32)
<b>Sub total - Efficiency savings</b>		<b>(551)</b>
<b><u>Other</u></b>		
Pest Control income moved to recharges		20
Transfers to other subjective groupings and ongoing virements		(275)
<b>Sub total - Other</b>		<b>(255)</b>
<b>Total change year on year</b>		<b>(770)</b>
<b>2017/18 Income Budget</b>		<b>(15,062)</b>

<b>GENERAL FUND BUDGET CHANGE ANALYSIS 2017/18 GRANTS, REIMBURSEMENTS AND CONTRIBUTIONS</b>		
<b>2016/17 Grants, Reimbursements and Contributions Budget</b>		<b>(51,699)</b>
<b><u>Inflation</u></b>		
General inflation		0
<b>Sub total - Inflation</b>		<b>0</b>
<b><u>Growth items</u></b>		
Reduction to Benefits Administration Subsidy grant	Chris Baker	60
Reduction to Alternative Financial Model grant	Craig Thorpe	100
<b>Sub total - Growth items</b>		<b>160</b>
<b><u>Removal of 2016/17 one-off items (reserve / grant funded)</u></b>		
Police elections grant income	Jim Doyle	176
Get Set Go - final year of contract	Matthew Rawdon	50
<b>Sub total - Removal of 2016/17 one-off items</b>		<b>226</b>
<b><u>2017/18 one-off items (reserve / grant funded)</u></b>		
Water Gardens grant income	Chris Taylor	(35)
County Council elections	Jim Doyle	(170)
<b>Sub total - 2017/18 one-off items</b>		<b>(205)</b>
<b><u>Increased income</u></b>		
CCTV	Julie Still	(10)
Corporate Anti-Fraud	Chris Baker	(19)
Rebate from Electronic Payment Cards	Richard Baker	(10)
<b>Sub total - Increased income</b>		<b>(39)</b>
<b><u>Other</u></b>		
Transfers to other subjective groupings and ongoing virements		(25)
<b>Sub total - Other</b>		<b>(25)</b>
<b>Total change year on year</b>		<b>117</b>
<b>2017/18 Grants, Reimbursements and Contributions Budget</b>		<b>(51,582)</b>
<b>GENERAL FUND BUDGET CHANGE ANALYSIS 2017/18 RECHARGE TO THE HRA</b>		
<b>2016/17 Recharge to the HRA</b>		<b>(2,827)</b>
<b><u>Other</u></b>		
Garages maintenance - moved from HRA recharge to direct cost	Fiona Williamson	(446)
Increase in recharge for General Fund Properties utilised by the HRA	Nicholas Brown	(90)
<b>Sub total - Other</b>		<b>(536)</b>
<b>Total change year on year</b>		<b>(536)</b>
<b>2017/18 Recharge to the HRA</b>		<b>(3,363)</b>

<b>OVERVIEW AND SCRUTINY COMMITTEE GENERAL FUND BUDGETS 2017/18</b>				
	<b>Finance &amp; Resources 2017/18 (£)</b>	<b>Housing &amp; Community 2017/18 (£)</b>	<b>Planning &amp; Environment 2017/18 (£)</b>	<b>Total (£)</b>
Employees	9,582,580	2,891,710	<b>9,066,910</b>	<b>21,541,200</b>
Premises	2,055,213	822,690	<b>937,650</b>	<b>3,815,553</b>
Transport	39,650	19,150	<b>1,442,505</b>	<b>1,501,305</b>
Supplies & Services	3,230,923	1,626,100	<b>1,981,963</b>	<b>6,838,986</b>
Third-Parties	532,590	577,600	<b>86,250</b>	<b>1,196,440</b>
Capital Charges	1,543,170	1,559,370	<b>1,559,816</b>	<b>4,662,356</b>
Transfer Payments	47,617,000	5,000	0	<b>47,622,000</b>
Income	<b>(7,369,557)</b>	<b>(4,004,080)</b>	<b>(3,688,465)</b>	<b>(15,062,102)</b>
Grants and Contributions	<b>(49,624,410)</b>	<b>(182,500)</b>	<b>(1,775,230)</b>	<b>(51,582,140)</b>
Recharges	<b>(4,920,737)</b>	<b>(52,959)</b>	1,610,217	<b>(3,363,479)</b>
<b>Net Expenditure by Committee</b>	<b>2,686,422</b>	<b>3,262,081</b>	<b>11,221,616</b>	<b>17,170,119</b>



**APPENDIX Ci**

**FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGETS 2017/18**

	<b>Original 2016/2017 £</b>	<b>Forecast 2016/2017 £</b>	<b>Draft 2017/2018 £</b>	<b>Variance 2016/17 to 2017/18 £                      %</b>	
<b>Finance &amp; Resources</b>					
Employees	10,583,120	11,080,283	<b>9,582,580</b>	<b>(1,000,540)</b>	<b>(9%)</b>
Premises	1,727,108	1,953,032	<b>2,055,213</b>	328,105	19%
Transport	31,820	42,021	<b>39,650</b>	7,830	25%
Supplies & Services	3,134,629	3,352,085	<b>3,230,923</b>	96,294	3%
Third-Parties	741,500	371,890	<b>532,590</b>	<b>(208,910)</b>	<b>(28%)</b>
Capital Charges	1,323,790	1,323,790	<b>1,543,170</b>	219,380	17%
Transfer Payments	47,617,000	47,617,000	<b>47,617,000</b>	0	0%
Income	<b>(7,046,800)</b>	<b>(7,343,269)</b>	<b>(7,369,557)</b>	<b>(322,757)</b>	<b>(5%)</b>
Grants and Contributions	<b>(49,661,406)</b>	<b>(49,938,466)</b>	<b>(49,624,410)</b>	36,996	0%
Recharges	<b>(4,769,185)</b>	<b>(4,723,827)</b>	<b>(4,920,737)</b>	<b>(151,552)</b>	<b>(3%)</b>
<b>Net Expenditure: Finance &amp; Resources</b>	<b>3,681,576</b>	<b>3,734,539</b>	<b>2,686,422</b>	<b>(995,154)</b>	<b>(27%)</b>

## FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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## Finance &amp; Resources

## Chief Executive's Unit - Sally Marshall

## Facilitating Change (Sally Marshall)

Supplies & Services	93,500	93,500	100,000	6,500	7%
Recharges	(93,500)	(93,500)	(100,000)	(6,500)	(7%)
<b>Net Expenditure: Facilitating Change</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## Management Team and Other Support Overheads (Sally Marshall)

Employees	292,080	430,965	414,870	122,790	42%
Transport	600	600	600	0	0%
Supplies & Services	13,380	13,130	12,880	(500)	(4%)
Recharges	(306,060)	(444,696)	(428,350)	(122,290)	(40%)
<b>Net Expenditure: Management Team and Other Support Overheads</b>	<b>0</b>	<b>(1)</b>	<b>0</b>	<b>0</b>	

Net Expenditure: Chief Executive's Unit

0	(1)	0	0
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## Finance &amp; Operations Management (James Deane)

## Internal Audit (James Deane)

Third-Parties	97,340	97,340	99,380	2,040	2%
Recharges	(97,340)	(97,340)	(99,380)	(2,040)	(2%)
<b>Net Expenditure: Internal Audit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## Management Team and Other Support Overheads (James Deane)

Employees	317,450	331,056	324,470	7,020	2%
Transport	0	89	0	0	
Supplies & Services	3,460	3,460	3,460	0	0%
Recharges	(320,910)	(334,600)	(327,930)	(7,020)	(2%)
<b>Net Expenditure: Management Team and Other Support Overheads</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	

Net Expenditure: Finance &amp; Governance Management

0	5	0	0
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## Finance &amp; Resources (David Skinner)

## Procurement Services (Ben Hosier)

Employees	184,160	192,522	186,090	1,930	1%
Transport	300	300	310	10	3%
Supplies & Services	3,080	3,163	2,980	(100)	(3%)
Recharges	(187,540)	(195,985)	(189,380)	(1,840)	(1%)
<b>Net Expenditure: Procurement Services</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	

## FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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**Housing Benefit Payments (Chris Baker)**

Capital Charges	100,000	100,000	<b>100,000</b>	0	0%
Transfer Payments	23,159,000	23,159,000	<b>23,159,000</b>	0	0%
Grants and Contributions	(23,760,339)	(23,760,339)	<b>(23,760,340)</b>	(1)	(0%)
<b>Net Expenditure: Housing Benefit Payments</b>	<b>(501,339)</b>	<b>(501,339)</b>	<b>(501,340)</b>	<b>(1)</b>	<b>(0%)</b>

**Housing benefits: rent rebates to HRA tenants - mandatory payments (Chris Baker)**

Capital Charges	140,000	140,000	<b>140,000</b>	0	0%
Transfer Payments	24,458,000	24,458,000	<b>24,458,000</b>	0	0%
Grants and Contributions	(24,480,887)	(24,480,887)	<b>(24,480,890)</b>	(3)	(0%)
<b>Net Expenditure: Housing benefits: rent rebates to HRA tenants - mandatory payments</b>	<b>117,113</b>	<b>117,113</b>	<b>117,110</b>	<b>(3)</b>	<b>(0%)</b>

**Housing Benefits (Administration) (Chris Baker)**

Employees	730,870	744,755	<b>689,840</b>	(41,030)	(6%)
Transport	2,180	2,180	<b>2,230</b>	50	2%
Supplies & Services	12,330	12,313	<b>12,330</b>	0	0%
Grants and Contributions	(640,300)	(709,504)	<b>(599,300)</b>	41,000	6%
Recharges	1,230,330	1,185,750	<b>1,070,370</b>	(159,960)	(13%)
<b>Net Expenditure: Housing Benefits (Administration)</b>	<b>1,335,410</b>	<b>1,235,494</b>	<b>1,175,470</b>	<b>(159,940)</b>	<b>(12%)</b>

**Local Tax Collection (Chris Baker)**

Employees	483,070	498,685	<b>459,000</b>	(24,070)	(5%)
Transport	520	520	<b>530</b>	10	2%
Supplies & Services	85,420	117,684	<b>85,420</b>	0	0%
Capital Charges	6,260	6,260	<b>6,260</b>	0	0%
Grants and Contributions	(468,000)	(468,000)	<b>(468,000)</b>	0	0%
Recharges	815,530	671,230	<b>639,090</b>	(176,440)	(22%)
<b>Net Expenditure: Local Tax Collection</b>	<b>922,800</b>	<b>826,379</b>	<b>722,300</b>	<b>(200,500)</b>	<b>(22%)</b>

**Local Welfare Assistance Schemes (Chris Baker)**

Supplies & Services	3,070	2,735	<b>2,400</b>	(670)	(22%)
Recharges	14,240	9,380	<b>8,260</b>	(5,980)	(42%)
<b>Net Expenditure: Local Welfare Assistance Schemes</b>	<b>17,310</b>	<b>12,115</b>	<b>10,660</b>	<b>(6,650)</b>	<b>(38%)</b>

**Local Tax Collection and Benefits Support Team (Chris Baker)**

Employees	420,050	385,113	<b>318,520</b>	(101,530)	(24%)
Transport	5,520	5,520	<b>5,640</b>	120	2%
Supplies & Services	148,260	161,273	<b>138,857</b>	(9,403)	(6%)
Grants and Contributions	0	(12,389)	<b>0</b>	0	
Recharges	(573,830)	(539,517)	<b>(463,017)</b>	110,813	19%
<b>Net Expenditure: Local Tax Collection and Benefits Support Team</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	

## FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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**Management Team and Other Support Overheads (David Skinner)**

Employees	218,640	304,644	297,020	78,380	36%
Transport	520	532	530	10	2%
Supplies & Services	6,610	6,633	6,610	0	0%
Capital Charges	6,730	6,730	6,730	0	0%
Recharges	(232,500)	(318,527)	(310,890)	(78,390)	(34%)
<b>Net Expenditure: Management Team and Other Support Overheads</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>	

**Allotments (Nicholas Brown)**

Premises	12,010	12,010	12,260	250	2%
Supplies & Services	300	300	300	0	0%
Income	(14,590)	(14,590)	(14,900)	(310)	(2%)
<b>Net Expenditure: Allotments</b>	<b>(2,280)</b>	<b>(2,280)</b>	<b>(2,340)</b>	<b>(60)</b>	<b>(3%)</b>

**Community Centres & Public Halls (Nicholas Brown)**

Employees	0	126,968	137,790	137,790	
Premises	148,998	177,683	193,810	44,812	30%
Supplies & Services	5,614	9,503	9,010	3,396	60%
Capital Charges	157,920	157,920	160,970	3,050	2%
Income	(155,850)	(150,637)	(169,580)	(13,730)	9%
Recharges	160,740	271,040	307,150	146,410	91%
<b>Net Expenditure: Community Centres &amp; Public Halls</b>	<b>317,422</b>	<b>592,477</b>	<b>639,150</b>	<b>321,728</b>	<b>101%</b>

**Outdoor Sports & Recreation Facilities (Sports Pavilions) (Nicholas Brown)**

Premises	36,940	28,870	37,850	910	2%
Capital Charges	22,130	22,130	22,130	0	0%
Income	(35,000)	(35,000)	(35,740)	(740)	(2%)
<b>Net Expenditure: Outdoor Sports &amp; Recreation Facilities (Sports Pavilions)</b>	<b>24,070</b>	<b>16,000</b>	<b>24,240</b>	<b>170</b>	<b>1%</b>

**Cemeteries (Nicholas Brown)**

Employees	278,110	283,293	283,400	5,290	2%
Premises	83,470	84,264	85,310	1,840	2%
Transport	4,660	14,660	11,880	7,220	155%
Supplies & Services	46,460	46,515	38,460	(8,000)	(17%)
Capital Charges	52,950	52,950	52,950	0	0%
Income	(421,030)	(431,030)	(429,860)	(8,830)	(2%)
Grants and Contributions	(51,100)	(51,100)	(51,100)	0	0%
Recharges	113,010	155,770	154,690	41,680	37%
<b>Net Expenditure: Cemeteries</b>	<b>106,530</b>	<b>155,322</b>	<b>145,730</b>	<b>39,200</b>	<b>37%</b>

**Public Conveniences (Nicholas Brown)**

Premises	34,530	36,814	35,401	871	3%
Capital Charges	56,430	56,430	56,430	0	0%
Income	(150)	(150)	(150)	0	0%
Recharges	101,140	65,040	79,940	(21,200)	(21%)
<b>Net Expenditure: Public Conveniences</b>	<b>191,950</b>	<b>158,134</b>	<b>171,621</b>	<b>(20,329)</b>	<b>(11%)</b>

## FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
<b>Car Parking (Nicholas Brown)</b>					
Employees	114,660	114,794	117,210	2,550	2%
Premises	358,150	343,411	431,210	73,060	20%
Transport	1,040	1,040	1,060	20	2%
Supplies & Services	704,480	739,996	604,480	(100,000)	(14%)
Third-Parties	11,460	11,460	11,700	240	2%
Capital Charges	45,110	45,110	45,110	0	0%
Income	(2,085,140)	(2,110,730)	(1,990,140)	95,000	5%
Recharges	313,430	386,330	379,100	65,670	21%
<b>Net Expenditure: Car Parking</b>	<b>(536,810)</b>	<b>(468,590)</b>	<b>(400,270)</b>	<b>136,540</b>	<b>25%</b>
<b>Property Management and Office Accommodation (Nicholas Brown)</b>					
Employees	475,740	724,975	450,230	(25,510)	(5%)
Premises	394,240	440,710	451,355	57,115	14%
Transport	4,600	4,600	4,690	90	2%
Supplies & Services	82,100	98,826	78,000	(4,100)	(5%)
Third-Parties	461,540	96,520	300,000	(161,540)	(35%)
Capital Charges	109,450	109,450	328,830	219,380	200%
Income	(60,240)	(60,240)	(245,460)	(185,220)	(307%)
Recharges	(1,467,430)	(1,414,840)	(1,367,645)	99,785	7%
<b>Net Expenditure: Property Management and Office Accommodation</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	
<b>Investment Property (Nicholas Brown)</b>					
Premises	625,540	772,099	769,437	143,897	23%
Supplies & Services	12,110	12,110	12,110	0	0%
Income	(4,261,000)	(4,535,380)	(4,480,127)	(219,127)	(5%)
Recharges	589,390	657,510	534,010	(55,380)	(9%)
<b>Net Expenditure: Investment Property</b>	<b>(3,033,960)</b>	<b>(3,093,661)</b>	<b>(3,164,570)</b>	<b>(130,610)</b>	<b>(4%)</b>
<b>Corporate Management - Financial Fees and Services (Richard Baker)</b>					
Supplies & Services	145,000	145,000	141,000	(4,000)	(3%)
<b>Net Expenditure: Corporate Management - Financial Fees and Services</b>	<b>145,000</b>	<b>145,000</b>	<b>141,000</b>	<b>(4,000)</b>	<b>(3%)</b>
<b>Past Service Costs (Richard Baker)</b>					
Employees	2,415,480	2,415,480	1,515,540	(899,940)	(37%)
<b>Net Expenditure: Past Service Costs</b>	<b>2,415,480</b>	<b>2,415,480</b>	<b>1,515,540</b>	<b>(899,940)</b>	<b>(37%)</b>
<b>Parish Grants (Richard Baker)</b>					
Supplies & Services	242,940	248,966	246,901	3,961	2%
<b>Net Expenditure: Parish Grants</b>	<b>242,940</b>	<b>248,966</b>	<b>246,901</b>	<b>3,961</b>	<b>2%</b>

## FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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**Financial Services (Richard Baker)**

Employees	1,034,200	1,024,471	1,033,660	(540)	(0%)
Transport	1,420	1,420	1,450	30	2%
Supplies & Services	54,140	82,554	197,340	143,200	264%
Third-Parties	62,500	57,000	20,000	(42,500)	(68%)
Capital Charges	60,000	60,000	60,000	0	0%
Grants and Contributions	(28,390)	(65,840)	(38,390)	(10,000)	(35%)
Recharges	(1,183,870)	(1,159,605)	(1,274,060)	(90,190)	(8%)
<b>Net Expenditure: Financial Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Net Expenditure: Finance & Resources**

<b>1,761,636</b>	<b>1,856,621</b>	<b>841,202</b>	<b>(920,434)</b>	<b>(52%)</b>
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**Housing & Regeneration Management (Mark Gaynor)****Management Team and Other Support Overheads (Mark Gaynor)**

Employees	228,530	237,958	230,700	2,170	1%
Transport	350	350	360	10	3%
Supplies & Services	3,850	3,850	3,850	0	0%
Recharges	(232,730)	(242,158)	(234,910)	(2,180)	(1%)
<b>Net Expenditure: Management Team and Other Support Overheads</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	

**Net Expenditure: Housing & Regeneration Management**

<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>
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**Monitoring Officer (Mark Brookes)****Democratic Representation and Management (Jim Doyle)**

Employees	214,880	214,742	218,700	3,820	2%
Transport	4,150	4,150	4,340	190	5%
Supplies & Services	447,460	438,810	453,330	5,870	1%
Capital Charges	5,410	5,410	5,410	0	0%
Income	(1,130)	(1,130)	(1,130)	0	0%
Recharges	560,200	684,120	684,340	124,140	22%
<b>Net Expenditure: Democratic Representation and Management</b>	<b>1,230,970</b>	<b>1,346,102</b>	<b>1,364,990</b>	<b>134,020</b>	<b>11%</b>

**Corporate Management (Jim Doyle)**

Recharges	388,200	203,040	223,670	(164,530)	(42%)
<b>Net Expenditure: Corporate Management</b>	<b>388,200</b>	<b>203,040</b>	<b>223,670</b>	<b>(164,530)</b>	<b>(42%)</b>

**Registration of Electors (Jim Doyle)**

Employees	97,530	115,683	88,360	(9,170)	(9%)
Transport	150	150	150	0	0%
Supplies & Services	58,150	58,150	68,150	10,000	17%
Capital Charges	3,340	3,340	3,340	0	0%
Income	(1,520)	(1,520)	(1,550)	(30)	(2%)
Recharges	75,660	83,660	79,730	4,070	5%
<b>Net Expenditure: Registration of Electors</b>	<b>233,310</b>	<b>259,463</b>	<b>238,180</b>	<b>4,870</b>	<b>2%</b>

## FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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**Conducting Elections (Jim Doyle)**

Employees	100,000	183,407	<b>100,000</b>	0	0%
Premises	20,000	48,595	<b>25,000</b>	5,000	25%
Supplies & Services	56,000	107,870	<b>45,000</b>	(11,000)	(20%)
Grants and Contributions	(176,000)	(334,017)	<b>(170,000)</b>	6,000	3%
Recharges	12,680	18,260	<b>18,380</b>	5,700	45%
<b>Net Expenditure: Conducting Elections</b>	<b>12,680</b>	<b>24,115</b>	<b>18,380</b>	<b>5,700</b>	<b>45%</b>

**Legal Services (Mark Brookes)**

Employees	451,630	435,705	<b>462,870</b>	11,240	2%
Transport	1,320	1,320	<b>1,320</b>	0	0%
Supplies & Services	55,810	54,610	<b>53,410</b>	(2,400)	(4%)
Third-Parties	13,760	14,670	<b>0</b>	(13,760)	(100%)
Capital Charges	11,250	11,250	<b>11,250</b>	0	0%
Income	(400)	(400)	<b>(410)</b>	(10)	(3%)
Grants and Contributions	(56,390)	(56,390)	<b>(56,390)</b>	0	0%
Recharges	(476,980)	(460,765)	<b>(472,050)</b>	4,930	1%
<b>Net Expenditure: Legal Services</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	

**Management Team and Other Support Overheads (Mark Brookes)**

Employees	287,310	95,805	<b>72,660</b>	(214,650)	(75%)
Transport	720	720	<b>720</b>	0	0%
Supplies & Services	2,420	2,420	<b>2,420</b>	0	0%
Recharges	(290,450)	(98,945)	<b>(75,800)</b>	214,650	74%
<b>Net Expenditure: Management Team and Other Support Overheads</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Net Expenditure: Monitoring Officer**

<b>1,865,160</b>	<b>1,832,720</b>	<b>1,845,220</b>	<b>(19,940)</b>	<b>(1%)</b>
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**Neighbourhood Delivery (David Austin)****Corporate Health & Safety (Chris Troy)**

Employees	93,790	109,717	<b>68,740</b>	(25,050)	(27%)
Transport	300	300	<b>310</b>	10	3%
Supplies & Services	4,360	4,160	<b>3,960</b>	(400)	(9%)
Recharges	(98,450)	(114,177)	<b>(73,010)</b>	25,440	26%
<b>Net Expenditure: Corporate Health &amp; Safety</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	

**Management Team and Other Support Overheads (David Austin)**

Employees	224,050	222,250	<b>226,240</b>	2,190	1%
Transport	210	210	<b>210</b>	0	0%
Supplies & Services	1,960	1,860	<b>1,760</b>	(200)	(10%)
Recharges	(226,220)	(224,320)	<b>(228,210)</b>	(1,990)	(1%)
<b>Net Expenditure: Management Team and Other Support Overheads</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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**Community Centres & Public Halls (Julie Still)**

Premises	8,160	3,507	0	(8,160)	(100%)
Supplies & Services	1,000	590	0	(1,000)	(100%)
Third-Parties	40,000	40,000	0	(40,000)	(100%)
Capital Charges	3,050	3,050	0	(3,050)	(100%)
Income	(10,240)	(1,952)	0	10,240	(100%)
Recharges	12,810	0	0	(12,810)	(100%)
<b>Net Expenditure: Community Centres &amp; Public Halls</b>	<b>54,780</b>	<b>45,195</b>	<b>0</b>	<b>(54,780)</b>	<b>(100%)</b>

**Net Expenditure: Neighbourhood Delivery**

<b>54,780</b>	<b>45,195</b>	<b>0</b>	<b>(54,780)</b>	<b>(100%)</b>
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**Performance and Projects (Robert Smyth)****Information and Communication Technology (Ben Trueman)**

Employees	595,360	582,118	601,250	5,890	1%
Premises	5,070	5,070	5,180	110	2%
Transport	1,160	1,160	1,200	40	3%
Supplies & Services	616,410	624,960	565,450	(50,960)	(8%)
Third-Parties	0	0	45,500	45,500	
Capital Charges	501,920	501,920	501,920	0	0%
Recharges	(1,719,920)	(1,715,228)	(1,720,500)	(580)	(0%)
<b>Net Expenditure: Information and Communication Technology</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Human Resources (Matt Rawdon)**

Employees	505,390	498,418	478,280	(27,110)	(5%)
Transport	400	400	400	0	0%
Supplies & Services	21,500	28,500	95,250	73,750	343%
Third-Parties	51,880	51,880	52,970	1,090	2%
Capital Charges	14,000	14,000	14,000	0	0%
Recharges	(593,170)	(593,198)	(640,900)	(47,730)	(8%)
<b>Net Expenditure: Human Resources</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	

**Central Administration (Matt Rawdon)**

Employees	376,140	341,508	352,700	(23,440)	(6%)
Transport	440	440	440	0	0%
Supplies & Services	186,790	212,080	229,290	42,500	23%
Third-Parties	1,020	1,020	1,040	20	2%
Capital Charges	24,740	24,740	24,740	0	0%
Income	(510)	(510)	(510)	0	0%
Recharges	(588,620)	(579,278)	(607,700)	(19,080)	(3%)
<b>Net Expenditure: Central Administration</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



## FINANCE AND RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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**Business Improvement (Matt Rawdon)**

Employees	209,360	166,505	148,120	(61,240)	(29%)
Transport	200	200	200	0	0%
Supplies & Services	10,750	10,650	10,600	(150)	(1%)
Third-Parties	2,000	2,000	2,000	0	0%
Capital Charges	3,100	3,100	3,100	0	0%
Recharges	(225,410)	(182,455)	(164,020)	61,390	27%
<b>Net Expenditure: Business Improvement</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Management Team and Other Support Overheads (Robert Smyth)**

Employees	78,600	151,440	153,100	74,500	95%
Transport	0	100	0	0	
Supplies & Services	160	160	160	0	0%
Recharges	(78,760)	(151,700)	(153,260)	(74,500)	(95%)
<b>Overheads</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Net Expenditure: Performance and Projects**

<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>
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**Planning, Development and Regeneration (James Doe)****Management Team and Other Support Overheads (James Doe)**

Employees	156,040	147,308	161,620	5,580	4%
Transport	1,060	1,060	1,080	20	2%
Supplies & Services	5,755	5,755	5,755	0	0%
Recharges	(162,855)	(154,123)	(168,455)	(5,600)	(3%)
<b>Overheads</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	

**Regeneration**

<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>
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**Net Expenditure: Finance & Resources**

<b>3,681,576</b>	<b>3,734,539</b>	<b>2,686,422</b>	<b>(995,154)</b>	<b>(27%)</b>
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**APPENDIX Di**

**HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGETS 2017/18**

	<b>Original 2016/2017 £</b>	<b>Forecast 2016/2017 £</b>	<b>Draft 2017/2018 £</b>	<b>Variance 2016/17 to 2017/18 £                    %</b>	
<b>Housing &amp; Community</b>					
Employees	2,816,520	2,990,452	<b>2,891,710</b>	75,190	3%
Premises	350,370	787,273	<b>822,690</b>	472,320	135%
Transport	18,800	22,034	<b>19,150</b>	350	2%
Supplies & Services	1,548,150	1,756,718	<b>1,626,100</b>	77,950	5%
Third-Parties	718,100	718,100	<b>577,600</b>	(140,500)	(20%)
Capital Charges	1,559,370	1,559,370	<b>1,559,370</b>	0	0%
Transfer Payments	5,000	5,000	<b>5,000</b>	0	0%
Income	(3,560,130)	(3,681,412)	<b>(4,004,080)</b>	(443,950)	(12%)
Grants and Contributions	(198,045)	(371,417)	<b>(182,500)</b>	15,545	8%
Recharges	448,071	287,090	<b>(52,959)</b>	(501,030)	(112%)
<b>Net Expenditure: Housing &amp; Community</b>	<b>3,706,206</b>	<b>4,073,209</b>	<b>3,262,081</b>	<b>(444,125)</b>	<b>(12%)</b>

## HOUSING &amp; COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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## Housing &amp; Community

## Finance &amp; Resources (David Skinner)

## Customer Services (Ben Hosier)

Supplies & Services	36,940	45,269	<b>44,650</b>	7,710	21%
Third-Parties	718,100	718,100	<b>577,600</b>	(140,500)	(20%)
Capital Charges	78,150	78,150	<b>78,150</b>	0	0%
Income	0	0	<b>0</b>	0	
Recharges	(833,190)	(841,519)	<b>(700,400)</b>	132,790	16%
<b>Net Expenditure: Customer Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## Net Expenditure: Finance &amp; Resources

<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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## Housing Landlord (Elliott Brooks)

## Housing Strategy (Andrew Vincent)

Employees	0	14,948	<b>12,880</b>	12,880	
Supplies & Services	0	(14,948)	<b>(12,980)</b>	(12,980)	
<b>Net Expenditure: Housing Strategy</b>	<b>0</b>	<b>(0)</b>	<b>(100)</b>	<b>(100)</b>	

## Garages (Fiona Williamson)

Premises	3,040	461,936	<b>499,100</b>	496,060	
Capital Charges	764,720	764,720	<b>764,720</b>	0	0%
Income	(2,880,000)	(3,030,000)	<b>(3,340,480)</b>	(460,480)	(16%)
Recharges	799,011	798,681	<b>359,791</b>	(439,220)	(55%)
<b>Net Expenditure: Garages</b>	<b>(1,313,229)</b>	<b>(1,004,663)</b>	<b>(1,716,869)</b>	<b>(403,640)</b>	<b>(31%)</b>

## Supporting People (Fiona Williamson)

Recharges	7,500	7,500	<b>7,500</b>	0	0%
<b>Net Expenditure: Supporting People</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>0</b>	<b>0%</b>

## Homelessness (Natasha Brathwaite)

Employees	270,760	303,905	<b>315,450</b>	44,690	17%
Premises	105,200	78,285	<b>67,690</b>	(37,510)	(36%)
Transport	0	1,219	<b>0</b>	0	
Supplies & Services	48,360	59,190	<b>10,860</b>	(37,500)	(78%)
Capital Charges	12,870	12,870	<b>12,870</b>	0	0%
Income	(222,000)	(200,550)	<b>(202,030)</b>	19,970	9%
Grants and Contributions	(70,335)	(108,457)	<b>(70,340)</b>	(5)	(0%)
Recharges	136,520	76,040	<b>76,590</b>	(59,930)	(44%)
<b>Net Expenditure: Homelessness</b>	<b>281,375</b>	<b>222,503</b>	<b>211,090</b>	<b>(70,285)</b>	<b>(25%)</b>

## HOUSING &amp; COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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<b>Housing Advice (Natasha Brathwaite)</b>					
Employees	85,730	95,425	<b>89,080</b>	3,350	4%
Transport	0	1,600	<b>0</b>	0	
Supplies & Services	33,165	33,552	<b>43,165</b>	10,000	30%
Recharges	196,910	174,430	<b>153,390</b>	(43,520)	(22%)
<b>Net Expenditure: Housing Advice</b>	<b>315,805</b>	<b>305,007</b>	<b>285,635</b>	<b>(30,170)</b>	<b>(10%)</b>

<b>Housing Strategy (Natasha Brathwaite)</b>					
Employees	214,100	218,856	<b>246,940</b>	32,840	15%
Transport	2,500	2,000	<b>2,550</b>	50	2%
Supplies & Services	9,835	8,769	<b>8,335</b>	(1,500)	(15%)
Capital Charges	13,380	13,380	<b>13,380</b>	0	0%
Transfer Payments	5,000	5,000	<b>5,000</b>	0	0%
Grants and Contributions	0	(1,800)	<b>0</b>	0	
Recharges	192,480	62,470	<b>63,050</b>	(129,430)	(67%)
<b>Net Expenditure: Housing Strategy</b>	<b>437,295</b>	<b>308,675</b>	<b>339,255</b>	<b>(98,040)</b>	<b>(22%)</b>

<b>Net Expenditure: Housing Landlord</b>	<b>(271,254)</b>	<b>(160,978)</b>	<b>(873,489)</b>	<b>(602,235)</b>	<b>(222%)</b>
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**Monitoring Officer (Mark Brookes)**

<b>Community Development (Parish Liaison) (Jim Doyle)</b>					
Employees	29,030	30,717	<b>29,340</b>	310	1%
Transport	250	250	<b>260</b>	10	4%
Supplies & Services	1,290	1,090	<b>890</b>	(400)	(31%)
Recharges	7,170	17,190	<b>16,680</b>	9,510	133%
<b>Net Expenditure: Community Development (Parish Liaison)</b>	<b>37,740</b>	<b>49,247</b>	<b>47,170</b>	<b>9,430</b>	<b>25%</b>

<b>Regulatory Services (Licensing) (Mark Brookes)</b>					
Employees	239,660	250,886	<b>232,450</b>	(7,210)	(3%)
Transport	2,540	3,440	<b>2,540</b>	0	0%
Supplies & Services	45,770	31,720	<b>19,270</b>	(26,500)	(58%)
Income	(300,200)	(286,400)	<b>(274,860)</b>	25,340	8%
Grants and Contributions	(6,080)	(6,080)	<b>0</b>	6,080	100%
Recharges	93,760	92,430	<b>102,860</b>	9,100	10%
<b>Net Expenditure: Regulatory Services (Licensing)</b>	<b>75,450</b>	<b>85,996</b>	<b>82,260</b>	<b>6,810</b>	<b>9%</b>

<b>Net Expenditure: Monitoring Officer</b>	<b>113,190</b>	<b>135,243</b>	<b>129,430</b>	<b>16,240</b>	<b>14%</b>
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## HOUSING &amp; COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18	
				£	%

## Neighbourhood Delivery (David Austin)

## Housing Standards (Chris Troy)

Employees	243,400	336,321	<b>247,390</b>	3,990	2%
Transport	2,640	2,640	<b>2,700</b>	60	2%
Supplies & Services	21,310	22,310	<b>21,310</b>	0	0%
Capital Charges	640	640	<b>640</b>	0	0%
Income	(57,790)	(64,104)	<b>(58,300)</b>	(510)	(1%)
Recharges	108,470	132,770	<b>127,600</b>	19,130	18%
<b>Net Expenditure: Housing Standards</b>	<b>318,670</b>	<b>430,577</b>	<b>341,340</b>	<b>22,670</b>	<b>7%</b>

## Theatres and Public Entertainment (Julie Still)

Employees	197,050	205,056	<b>200,870</b>	3,820	2%
Premises	54,390	54,303	<b>55,930</b>	1,540	3%
Transport	510	510	<b>520</b>	10	2%
Supplies & Services	95,810	114,569	<b>110,550</b>	14,740	15%
Capital Charges	23,380	23,380	<b>23,380</b>	0	0%
Income	(63,800)	(64,081)	<b>(79,150)</b>	(15,350)	(24%)
Grants and Contributions	0	(2,670)	<b>0</b>	0	
Recharges	97,190	88,610	<b>85,750</b>	(11,440)	(12%)
<b>Net Expenditure: Theatres and Public Entertainment</b>	<b>404,530</b>	<b>419,677</b>	<b>397,850</b>	<b>(6,680)</b>	<b>(2%)</b>

## Outdoor Sports &amp; Recreation Facilities (Adventure Playgrounds) (Julie Still)

Employees	403,370	416,725	<b>418,050</b>	14,680	4%
Premises	43,810	44,659	<b>45,260</b>	1,450	3%
Transport	3,020	3,020	<b>3,090</b>	70	2%
Supplies & Services	35,670	36,636	<b>36,430</b>	760	2%
Capital Charges	10,440	10,440	<b>10,440</b>	0	0%
Income	(29,390)	(29,627)	<b>(42,010)</b>	(12,620)	(43%)
Grants and Contributions	(190)	(190)	<b>(190)</b>	0	0%
Recharges	105,720	101,350	<b>97,370</b>	(8,350)	(8%)
<b>Net Expenditure: Outdoor Sports &amp; Recreation Facilities (Adventure Playgrounds)</b>	<b>572,450</b>	<b>583,013</b>	<b>568,440</b>	<b>(4,010)</b>	<b>(1%)</b>

## Community Safety (Crime Reduction) (Julie Still)

Employees	192,190	205,236	<b>194,140</b>	1,950	1%
Premises	3,040	3,040	<b>3,100</b>	60	2%
Transport	4,410	4,425	<b>4,520</b>	110	2%
Supplies & Services	33,530	59,254	<b>33,030</b>	(500)	(1%)
Capital Charges	1,600	1,600	<b>1,600</b>	0	0%
Grants and Contributions	0	(29,324)	<b>0</b>	0	
Recharges	27,200	16,430	<b>12,820</b>	(14,380)	(53%)
<b>Net Expenditure: Community Safety (Crime Reduction)</b>	<b>261,970</b>	<b>260,661</b>	<b>249,210</b>	<b>(12,760)</b>	<b>(5%)</b>

## HOUSING &amp; COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
<b>Community Safety (CCTV) (Julie Still)</b>					
Employees	377,100	382,525	358,730	(18,370)	(5%)
Premises	64,020	68,180	78,750	14,730	23%
Transport	210	210	210	0	0%
Supplies & Services	14,030	18,960	11,640	(2,390)	(17%)
Capital Charges	64,550	64,550	64,550	0	0%
Grants and Contributions	(14,000)	(9,500)	(24,000)	(10,000)	(71%)
Recharges	(376,610)	(393,180)	(419,540)	(42,930)	(11%)
<b>Net Expenditure: Community Safety (CCTV)</b>	<b>129,300</b>	<b>131,745</b>	<b>70,340</b>	<b>(58,960)</b>	<b>(46%)</b>
<b>Community Development (Partnerships and Commissioning) (Julie Still)</b>					
Supplies & Services	0	7,551	120,000	120,000	
<b>Net Expenditure: Community Development (Partnerships and Commissioning)</b>	<b>0</b>	<b>7,551</b>	<b>120,000</b>	<b>120,000</b>	
<b>Community Development (Residents Services &amp; Neighbourhood Action) (Julie Still)</b>					
Employees	177,640	167,584	201,940	24,300	14%
Premises	1,250	1,250	1,280	30	2%
Transport	1,560	1,560	1,590	30	2%
Supplies & Services	28,600	28,650	49,200	20,600	72%
Recharges	53,480	70,630	68,650	15,170	28%
<b>Net Expenditure: Community Development (Residents Services &amp; Neighbourhood Action)</b>	<b>262,530</b>	<b>269,674</b>	<b>322,660</b>	<b>60,130</b>	<b>23%</b>
<b>Net Expenditure: Neighbourhood Delivery</b>	<b>1,949,450</b>	<b>2,102,898</b>	<b>2,069,840</b>	<b>120,390</b>	<b>6%</b>
<b>Performance and Projects (Robert Smyth)</b>					
<b>Arts Development and Support (Matt Rawdon)</b>					
Supplies & Services	15,000	45,000	15,000	0	0%
Grants and Contributions	0	(15,000)	0	0	
<b>Net Expenditure: Arts Development and Support</b>	<b>15,000</b>	<b>30,000</b>	<b>15,000</b>	<b>0</b>	<b>0%</b>
<b>Heritage (Matt Rawdon)</b>					
Supplies & Services	58,000	58,000	58,000	0	0%
<b>Net Expenditure: Heritage</b>	<b>58,000</b>	<b>58,000</b>	<b>58,000</b>	<b>0</b>	<b>0%</b>
<b>Sports Development and Community Recreation (Matt Rawdon)</b>					
Premises	65,220	65,220	66,580	1,360	2%
Supplies & Services	288,180	328,180	238,180	(50,000)	(17%)
Capital Charges	576,640	576,640	576,640	0	0%
Income	(6,950)	(6,950)	(6,950)	0	0%
Grants and Contributions	(8,110)	(8,110)	(8,000)	110	1%
Recharges	39,790	36,110	35,380	(4,410)	(11%)
<b>Net Expenditure: Sports Development and Community Recreation</b>	<b>954,770</b>	<b>991,090</b>	<b>901,830</b>	<b>(52,940)</b>	<b>(6%)</b>

## HOUSING &amp; COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
<b>Community Development (Partnerships and Commissioning) (Matt Rawdon)</b>					
Employees	142,010	135,595	<b>137,040</b>	(4,970)	(3%)
Premises	10,400	10,400	<b>5,000</b>	(5,400)	(52%)
Transport	760	760	<b>760</b>	0	0%
Supplies & Services	84,540	175,396	<b>112,650</b>	28,110	33%
Grants and Contributions	(94,300)	(185,256)	<b>(74,940)</b>	19,360	21%
Recharges	71,160	97,040	<b>93,830</b>	22,670	32%
<b>Net Expenditure: Community Development (Partnerships and Commissioning)</b>	<b>214,570</b>	<b>233,935</b>	<b>274,340</b>	<b>59,770</b>	<b>28%</b>
<b>General Grants, Bequests and Donations (Matt Rawdon)</b>					
Supplies & Services	624,800	624,800	<b>624,800</b>	0	0%
Capital Charges	11,580	11,580	<b>11,580</b>	0	0%
Recharges	36,100	46,640	<b>50,750</b>	14,650	41%
<b>Net Expenditure: General Grants, Bequests and Donations</b>	<b>672,480</b>	<b>683,020</b>	<b>687,130</b>	<b>14,650</b>	<b>2%</b>
<b>Communication &amp; Consultation (Matt Rawdon)</b>					
Employees	244,480	226,672	<b>207,410</b>	(37,070)	(15%)
Transport	400	400	<b>410</b>	10	3%
Supplies & Services	73,320	73,070	<b>80,820</b>	7,500	10%
Capital Charges	1,420	1,420	<b>1,420</b>	0	0%
Grants and Contributions	(5,030)	(5,030)	<b>(5,030)</b>	0	0%
Recharges	(314,590)	(296,532)	<b>(285,030)</b>	29,560	9%
<b>Net Expenditure: Communication &amp; Consultation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Expenditure: Performance and Projects</b>	<b>1,914,820</b>	<b>1,996,045</b>	<b>1,936,300</b>	<b>21,480</b>	<b>1%</b>
<b>Net Expenditure: Housing &amp; Community</b>	<b>3,706,206</b>	<b>4,073,209</b>	<b>3,262,081</b>	<b>(444,125)</b>	<b>(12%)</b>

**APPENDIX E*i***

**STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2017/18**

	<b>Original 2016/2017 £</b>	<b>Forecast 2016/2017 £</b>	<b>Draft 2017/2018 £</b>	<b>Variance 2016/17 to 2017/18 £                      %</b>	
<b>Strategic Planning &amp; Environment</b>					
Employees	9,108,176	9,164,185	<b>9,066,910</b>	<b>(41,266)</b>	<b>(0%)</b>
Premises	903,070	893,919	<b>937,650</b>	34,580	4%
Transport	1,475,850	1,409,518	<b>1,442,505</b>	<b>(33,345)</b>	<b>(2%)</b>
Supplies & Services	1,945,803	2,104,376	<b>1,981,963</b>	36,160	2%
Third-Parties	88,470	82,170	<b>86,250</b>	<b>(2,220)</b>	<b>(3%)</b>
Capital Charges	1,559,816	1,559,816	<b>1,559,816</b>	0	0%
Income	<b>(3,685,044)</b>	<b>(3,393,365)</b>	<b>(3,688,465)</b>	<b>(3,421)</b>	<b>(0%)</b>
Grants and Contributions	<b>(1,839,868)</b>	<b>(1,958,117)</b>	<b>(1,775,230)</b>	64,638	4%
Recharges	1,494,184	1,661,133	<b>1,610,217</b>	116,033	8%
<b>Net Expenditure: Strategic Planning &amp; Environment</b>	<b>11,050,457</b>	<b>11,523,634</b>	<b>11,221,616</b>	<b>171,159</b>	<b>2%</b>



## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18	
			£	%

## Strategic Planning &amp; Environment

## Finance &amp; Resources (David Skinner)

## Open Spaces (Nicholas Brown)

Employees	8,040	9,356	<b>8,040</b>	0	0%
Premises	25,910	16,709	<b>26,460</b>	550	2%
Supplies & Services	570	570	<b>570</b>	0	0%
Capital Charges	3,610	3,610	<b>3,610</b>	0	0%
Income	(31,380)	(38,746)	<b>(32,040)</b>	(660)	(2%)
Grants and Contributions	(20,280)	(33,487)	<b>(20,280)</b>	0	0%
<b>Net Expenditure: Open Spaces</b>	<b>(13,530)</b>	<b>(41,987)</b>	<b>(13,640)</b>	<b>(110)</b>	<b>(1%)</b>

## Net Expenditure: Finance &amp; Resources

<b>(13,530)</b>	<b>(41,987)</b>	<b>(13,640)</b>	<b>(110)</b>	<b>(1%)</b>
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## Neighbourhood Delivery (David Austin)

## Pest Control (Chris Troy)

Employees	48,850	59,959	<b>57,620</b>	8,770	18%
Transport	3,310	3,310	<b>3,480</b>	170	5%
Supplies & Services	4,270	4,114	<b>4,270</b>	0	0%
Capital Charges	1,350	1,350	<b>1,350</b>	0	0%
Income	(86,000)	(86,000)	<b>(67,810)</b>	18,190	21%
Recharges	154,530	102,370	<b>63,980</b>	(90,550)	(59%)
<b>Net Expenditure: Pest Control</b>	<b>126,310</b>	<b>85,103</b>	<b>62,890</b>	<b>(63,420)</b>	<b>(50%)</b>

## Animal and Public Health (Chris Troy)

Employees	46,190	39,352	<b>37,560</b>	(8,630)	(19%)
Transport	1,300	1,300	<b>1,360</b>	60	5%
Supplies & Services	72,550	80,660	<b>73,550</b>	1,000	1%
Capital Charges	1,350	1,350	<b>1,350</b>	0	0%
Income	(7,250)	(29,400)	<b>(7,400)</b>	(150)	2%
Recharges	74,810	26,610	<b>33,610</b>	(41,200)	(55%)
<b>Net Expenditure: Animal and Public Health</b>	<b>188,950</b>	<b>119,871</b>	<b>140,030</b>	<b>(48,920)</b>	<b>(26%)</b>

## Food Safety (Chris Troy)

Employees	230,370	198,415	<b>238,130</b>	7,760	3%
Transport	1,620	1,620	<b>1,650</b>	30	2%
Supplies & Services	3,690	3,690	<b>3,690</b>	0	0%
Income	(2,540)	(2,540)	<b>(2,590)</b>	(50)	(2%)
Recharges	98,870	114,380	<b>106,450</b>	7,580	8%
<b>Net Expenditure: Food Safety</b>	<b>332,010</b>	<b>315,565</b>	<b>347,330</b>	<b>15,320</b>	<b>5%</b>

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
<b>Health &amp; Safety - External Support/Advice (Chris Troy)</b>					
Employees	363,670	277,075	287,180	(76,490)	(21%)
Transport	1,020	1,271	1,040	20	2%
Supplies & Services	44,910	61,476	42,810	(2,100)	(5%)
Income	(118,640)	(70,000)	(121,130)	(2,490)	(2%)
Recharges	(280,690)	(265,038)	(220,380)	60,310	21%
<b>Net Expenditure: Health &amp; Safety - External Support/Advice</b>	<b>10,270</b>	<b>4,784</b>	<b>(10,480)</b>	<b>(20,750)</b>	<b>(202%)</b>

<b>Street Cleansing (Enforcement) (Chris Troy)</b>					
Employees	166,430	133,837	166,890	460	0%
Transport	5,660	4,560	5,820	160	3%
Supplies & Services	6,370	6,370	6,370	0	0%
Income	(3,040)	(3,040)	(3,100)	(60)	(2%)
Recharges	109,370	112,500	105,690	(3,680)	(3%)
<b>Net Expenditure: Street Cleansing (Enforcement)</b>	<b>284,790</b>	<b>254,227</b>	<b>281,670</b>	<b>(3,120)</b>	<b>(1%)</b>

<b>Emergency Planning (Chris Troy)</b>					
Employees	5,350	5,553	5,390	40	1%
Transport	100	100	100	0	0%
Supplies & Services	5,450	5,450	5,450	0	0%
Third-Parties	26,450	26,450	27,010	560	2%
Recharges	73,430	90,560	76,620	3,190	4%
<b>Net Expenditure: Emergency Planning</b>	<b>110,780</b>	<b>128,113</b>	<b>114,570</b>	<b>3,790</b>	<b>3%</b>

<b>Open Spaces (Craig Thorpe)</b>					
Employees	2,655,630	2,661,187	2,642,090	(13,540)	(1%)
Premises	448,970	459,114	458,480	9,510	2%
Transport	178,860	136,320	178,860	0	0%
Supplies & Services	328,700	352,369	328,700	0	0%
Capital Charges	355,390	355,390	355,390	0	0%
Income	(19,220)	(25,208)	(19,630)	(410)	(2%)
Grants and Contributions	(389,600)	(419,335)	(389,600)	0	0%
Recharges	(1,832,250)	(1,747,120)	(1,738,120)	94,130	5%
<b>Net Expenditure: Open Spaces</b>	<b>1,726,480</b>	<b>1,772,717</b>	<b>1,816,170</b>	<b>89,690</b>	<b>5%</b>

<b>Animal and Public Health (Craig Thorpe)</b>					
Employees	35,750	26,216	37,230	1,480	4%
Transport	9,410	6,410	8,905	(505)	(5%)
Supplies & Services	37,480	37,480	37,490	10	0%
Capital Charges	3,910	3,910	3,910	0	0%
Income	(90,980)	(90,980)	(97,890)	(6,910)	8%
Recharges	74,700	259,680	269,050	194,350	260%
<b>Net Expenditure: Animal and Public Health</b>	<b>70,270</b>	<b>242,716</b>	<b>258,695</b>	<b>188,425</b>	<b>268%</b>

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
<b>Environmental Services Management, Support Services and Overheads (Craig Thorpe)</b>					
Employees	300,950	321,163	<b>305,070</b>	4,120	1%
Premises	220,390	200,459	<b>221,060</b>	670	0%
Transport	21,860	21,860	<b>21,860</b>	0	0%
Supplies & Services	178,590	139,204	<b>176,790</b>	(1,800)	(1%)
Third-Parties	13,690	13,690	<b>13,980</b>	290	2%
Capital Charges	85,180	85,180	<b>85,180</b>	0	0%
Income	(15,200)	(15,200)	<b>(15,530)</b>	(330)	(2%)
Recharges	(805,460)	(766,367)	<b>(808,420)</b>	(2,960)	(0%)
<b>Net Expenditure: Environmental Services Management, Support Services and Overheads</b>	<b>0</b>	<b>(11)</b>	<b>(10)</b>	<b>(10)</b>	
<b>Transport Services (Craig Thorpe)</b>					
Employees	184,050	194,397	<b>186,000</b>	1,950	1%
Transport	587,040	587,990	<b>587,040</b>	0	0%
Supplies & Services	13,150	13,150	<b>13,150</b>	0	0%
Capital Charges	2,550	2,550	<b>2,550</b>	0	0%
Grants and Contributions	(5,000)	(5,590)	<b>(5,000)</b>	0	0%
Recharges	(781,790)	(792,487)	<b>(780,735)</b>	1,055	0%
<b>Net Expenditure: Transport Services</b>	<b>0</b>	<b>10</b>	<b>3,005</b>	<b>3,005</b>	
<b>Street Cleansing (Non-Highway) (Craig Thorpe)</b>					
Recharges	1,377,500	1,425,130	<b>1,432,900</b>	55,400	4%
<b>Net Expenditure: Street Cleansing (Non-Highway)</b>	<b>1,377,500</b>	<b>1,425,130</b>	<b>1,432,900</b>	<b>55,400</b>	<b>4%</b>
<b>Household Waste and Recycling (Craig Thorpe)</b>					
Employees	2,405,230	2,471,460	<b>2,624,290</b>	219,060	9%
Transport	590,640	577,588	<b>557,640</b>	(33,000)	(6%)
Supplies & Services	104,960	128,734	<b>104,960</b>	0	0%
Capital Charges	970,110	970,110	<b>970,110</b>	0	0%
Income	(147,680)	(138,815)	<b>(150,270)</b>	(2,590)	(2%)
Grants and Contributions	(1,316,000)	(1,396,000)	<b>(1,216,000)</b>	100,000	8%
Recharges	1,460,334	1,130,155	<b>1,093,982</b>	(366,352)	(25%)
<b>Net Expenditure: Household Waste and Recycling</b>	<b>4,067,594</b>	<b>3,743,231</b>	<b>3,984,712</b>	<b>(82,882)</b>	<b>(2%)</b>
<b>Trade Waste (Craig Thorpe)</b>					
Employees	209,420	206,341	<b>142,330</b>	(67,090)	(32%)
Transport	53,310	45,310	<b>53,310</b>	0	0%
Supplies & Services	417,140	376,563	<b>394,640</b>	(22,500)	(5%)
Capital Charges	54,410	54,410	<b>54,410</b>	0	0%
Income	(1,076,074)	(971,732)	<b>(1,073,945)</b>	2,129	0%
Recharges	192,980	260,250	<b>260,470</b>	67,490	35%
<b>Net Expenditure: Trade Waste</b>	<b>(148,814)</b>	<b>(28,858)</b>	<b>(168,785)</b>	<b>(19,971)</b>	<b>(13%)</b>
<b>Net Expenditure: Neighbourhood Delivery</b>	<b>8,146,140</b>	<b>8,062,600</b>	<b>8,262,697</b>	<b>116,557</b>	<b>1%</b>

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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## Performance and Projects (Robert Smyth)

## Support to Business and Enterprise (Matt Rawdon)

Employees	48,986	47,567	0	(48,986)	(100%)
<b>Net Expenditure: Support to Business and Enterprise</b>	<b>48,986</b>	<b>47,567</b>	<b>0</b>	<b>(48,986)</b>	<b>(100%)</b>

<b>Net Expenditure: Performance and Projects</b>	<b>48,986</b>	<b>47,567</b>	<b>0</b>	<b>(48,986)</b>	<b>(100%)</b>
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## Planning, Development and Regeneration (James Doe)

## Economic Development (General) (Chris Taylor)

Employees	133,040	98,867	80,130	(52,910)	(40%)
Premises	5,250	0	5,360	110	2%
Transport	1,140	1,200	750	(390)	(34%)
Supplies & Services	92,110	42,449	145,080	52,970	58%
Income	(15,000)	(16,769)	(15,000)	0	0%
Grants and Contributions	(55,258)	(7,915)	(90,620)	(35,362)	(64%)
<b>Net Expenditure: Economic Development (General)</b>	<b>161,282</b>	<b>117,831</b>	<b>125,700</b>	<b>(35,582)</b>	<b>(22%)</b>

## Market Undertakings (Chris Taylor)

Premises	11,960	14,555	12,290	330	3%
Income	(66,040)	(50,050)	(67,430)	(1,390)	(2%)
Recharges	20,860	22,710	21,890	1,030	5%
<b>Net Expenditure: Market Undertakings</b>	<b>(33,220)</b>	<b>(12,785)</b>	<b>(33,250)</b>	<b>(30)</b>	<b>(0%)</b>

## Premises Development (Maylands Business Centre) (Chris Taylor)

Employees	71,700	77,274	73,350	1,650	2%
Premises	79,750	79,915	82,230	2,480	3%
Transport	0	50	0	0	
Supplies & Services	78,550	159,450	78,550	0	0%
Third-Parties	6,300	0	6,430	130	2%
Capital Charges	71,186	71,186	71,186	0	0%
Income	(329,550)	(388,750)	(336,470)	(6,920)	(2%)
Grants and Contributions	(13,200)	(46,200)	(13,200)	0	0%
Recharges	87,700	91,100	96,320	8,620	10%
<b>Net Expenditure: Premises Development (Maylands Business Centre)</b>	<b>52,436</b>	<b>44,025</b>	<b>58,396</b>	<b>5,960</b>	<b>11%</b>

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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**Promotion and Marketing of the Area (Town Centres) (Chris Taylor)**

Employees	390	390	400	10	3%
Premises	110,840	123,167	131,770	20,930	19%
Transport	200	200	200	0	0%
Supplies & Services	70,430	70,970	70,430	0	0%
Capital Charges	5,410	5,410	5,410	0	0%
Income	(40,000)	(20,000)	(30,000)	10,000	25%
Grants and Contributions	0	(6,430)	0	0	
Recharges	301,290	239,600	238,380	(62,910)	(21%)
<b>(Town Centres)</b>	<b>448,560</b>	<b>413,307</b>	<b>416,590</b>	<b>(31,970)</b>	<b>(7%)</b>

**Support to Business and Enterprise (Chris Taylor)**

Supplies & Services	8,750	8,800	6,950	(1,800)	(21%)
Income	0	(660)	0	0	
Grants and Contributions	0	(1,030)	0	0	
Recharges	45,340	88,280	110,090	64,750	143%
<b>Net Expenditure: Support to Business and Enterprise</b>	<b>54,090</b>	<b>95,390</b>	<b>117,040</b>	<b>62,950</b>	<b>116%</b>

**Environmental Grants (Chris Taylor)**

Supplies & Services	25,200	25,382	26,200	1,000	4%
<b>Net Expenditure: Environmental Grants</b>	<b>25,200</b>	<b>25,382</b>	<b>26,200</b>	<b>1,000</b>	<b>4%</b>

**Planning Policy (General) (Chris Taylor)**

Employees	689,450	679,675	674,340	(15,110)	(2%)
Transport	5,070	5,119	5,180	110	2%
Supplies & Services	287,855	280,139	312,625	24,770	9%
Third-Parties	7,610	7,610	7,770	160	2%
Capital Charges	5,360	5,360	5,360	0	0%
Income	0	(30)	0	0	
Grants and Contributions	(38,000)	(41,500)	(38,000)	0	0%
Recharges	184,930	286,870	327,580	142,650	77%
<b>Net Expenditure: Planning Policy (General)</b>	<b>1,142,275</b>	<b>1,223,243</b>	<b>1,294,855</b>	<b>152,580</b>	<b>13%</b>

**Planning Projects and Implementation (Chris Taylor)**

Grants and Contributions	0	(460)	0	0	
<b>Net Expenditure: Planning Projects and Implementation</b>	<b>0</b>	<b>(460)</b>	<b>0</b>	<b>0</b>	

**Building Control (Sara Whelan)**

Employees	451,720	580,769	498,810	47,090	10%
Transport	8,110	8,110	8,110	0	0%
Supplies & Services	63,480	59,440	61,980	(1,500)	(2%)
Third-Parties	4,000	4,000	0	(4,000)	(100%)
Income	(546,270)	(548,838)	(597,040)	(50,770)	(9%)
Recharges	245,500	305,050	274,740	29,240	12%
<b>Net Expenditure: Building Control</b>	<b>226,540</b>	<b>408,531</b>	<b>246,600</b>	<b>20,060</b>	<b>9%</b>

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2017/18

	Original 2016/2017 £	Forecast 2016/2017 £	Draft 2017/2018 £	Variance 2016/17 - 2017/18 £ %	
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**Development Control (Sara Whelan)**

Employees	913,940	930,069	<b>862,070</b>	<b>(51,870)</b>	<b>(6%)</b>
Transport	7,100	7,100	<b>7,100</b>	0	0%
Supplies & Services	90,140	229,886	<b>76,750</b>	<b>(13,390)</b>	<b>(15%)</b>
Income	<b>(810,180)</b>	<b>(648,510)</b>	<b>(760,190)</b>	49,990	6%
Grants and Contributions	<b>(2,530)</b>	<b>(170)</b>	<b>(2,530)</b>	0	0%
Recharges	470,820	504,380	<b>477,900</b>	7,080	2%
<b>Net Expenditure: Development Control</b>	<b>669,290</b>	<b>1,022,755</b>	<b>661,100</b>	<b>(8,190)</b>	<b>(1%)</b>

**Conservation and Listed Buildings Policy (Sara Whelan)**

Employees	63,780	66,646	<b>62,970</b>	<b>(810)</b>	<b>(1%)</b>
Supplies & Services	273	273	<b>273</b>	0	0%
Recharges	159,750	96,740	<b>98,050</b>	<b>(61,700)</b>	<b>(39%)</b>
<b>Net Expenditure: Conservation and Listed Buildings Policy</b>	<b>223,803</b>	<b>163,659</b>	<b>161,293</b>	<b>(62,510)</b>	<b>(28%)</b>

**Local Land Charges (Sara Whelan)**

Employees	75,240	78,617	<b>77,020</b>	1,780	2%
Transport	100	100	<b>100</b>	0	0%
Supplies & Services	11,185	17,756	<b>10,685</b>	<b>(500)</b>	<b>(4%)</b>
Third-Parties	30,420	30,420	<b>31,060</b>	640	2%
Income	<b>(280,000)</b>	<b>(248,098)</b>	<b>(291,000)</b>	<b>(11,000)</b>	<b>(4%)</b>
Recharges	61,660	75,780	<b>70,170</b>	8,510	14%
<b>Net Expenditure: Local Land Charges</b>	<b>(101,395)</b>	<b>(45,425)</b>	<b>(101,965)</b>	<b>(570)</b>	<b>(1%)</b>

**Net Expenditure: Planning, Development and Regeneration**

<b>2,868,861</b>	<b>3,455,454</b>	<b>2,972,559</b>	<b>103,698</b>	<b>4%</b>
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**Net Expenditure: Strategic Planning & Environment**

<b>11,050,457</b>	<b>11,523,634</b>	<b>11,221,616</b>	<b>171,159</b>	<b>2%</b>
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**APPENDIX F**

<b>DRAFT HOUSING REVENUE ACCOUNT BUDGET SUMMARY 2017/18</b>			
	<b>Original 2016/17 (a)</b>	<b>Draft 2017/18 (b)</b>	<b>Movement (b) - (a)</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Income</b>			
Dwelling Rents	(55,849)	(54,649)	<b>1,200</b>
Non-Dwelling Rents	(80)	(82)	<b>(2)</b>
Tenant Service Charges	(388)	(541)	<b>(153)</b>
Leaseholder Charges	(477)	(487)	<b>(10)</b>
Interest and Investment Income	(206)	(206)	<b>0</b>
Contributions to Expenditure	(655)	(655)	<b>(1)</b>
<b>Total Income</b>	<b>(57,654)</b>	<b>(56,620)</b>	<b>1,034</b>
<b>Expenditure</b>			
Repairs and Maintenance	10,702	11,271	<b>569</b>
Revenue Contribution to Capital	13,553	9,875	<b>(3,678)</b>
Supervision & Management	11,766	11,947	<b>181</b>
Corporate and Democratic Core	220	220	<b>0</b>
Rent, Rates, Taxes & Other Charges	14	14	<b>0</b>
Provision for Bad Debts	250	250	<b>0</b>
Interest Payable	11,643	11,643	<b>0</b>
Depreciation	9,506	11,400	<b>1,894</b>
<b>Total Expenditure</b>	<b>57,654</b>	<b>56,620</b>	<b>(1,034)</b>
<b>HRA Deficit / (Surplus)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Housing Revenue Account Balance:</b>			
Opening Balance at 1 April	<b>(2,893)</b>	<b>(2,893)</b>	
Deficit / (Surplus) for the year	0	0	
Contributions to Earmarked Reserves	0	0	
<b>Closing Balance at 31 March</b>	<b>(2,893)</b>	<b>(2,893)</b>	

<b>Earmarked Reserves:</b>			
Opening Balance at 1 April	<b>(7,194)</b>	<b>(7,194)</b>	
Deficit / (Surplus) for the year	0	0	
Contributions to Earmarked Reserves	0	0	
<b>Closing Balance at 31 March</b>	<b>(7,194)</b>	<b>(7,194)</b>	

**SUMMARY OF MAJOR MOVEMENTS IN HOUSING REVENUE ACCOUNT BUDGET 2016/17 - 2017/18**

**Dwelling Rents**

The budget for Dwelling Rents reflects the 1% reduction in social rents announced by the Government in July 2015. The budgeted average dwelling rent is proposed to decrease from £104.80pw in 2016/17 to £104.17pw in 2017/18, an average decrease of 0.6% (net of increases for new tenancies during 2016/17). The 2017/18 budget also includes a correction of £115k to the Supported Housing budget, following a review of the charges implemented as part of the statutory reform to housing rents.

**Tenant Service Charges**

The budget for Tenant Service Charges reflects an increase of £235k as a result of the proposed de-pooling of rents and service charges. An increase in the number of Lifeline customers and a price review is also expected to generate an additional £52k. An adjustment of £180k has been made to Tenant Service Charges to reflect rental income for supported housing of £180k which was previously budgeted in this category, but has now been budgeted correctly in Dwelling Rents.

**Repairs & Maintenance**

The budget for Repairs and Maintenance has increased by £569k (5.3%) to reflect the Council's asset management strategy of maintaining high quality housing stock that meets the locally determined "Dacorum Standard". The increase allows for inflation, pressures identified during 2016/17, and an allowance for maintenance of new build properties.

**Supervision and Management**

The budget for 2017/18 reflects inflationary increases across services. There is also an increased recharge of £90k for Commercial Properties owned by the General Fund that are being used for HRA tenancies.

**Depreciation**

The budgets for depreciation have increased to reflect an increase in capital assets as a result of the new build programme, combined with inflation in house prices.

**Revenue Contribution to Capital**

The balance of £9.9m will be contributed towards capital expenditure in line with the capital programme. Work is currently underway to update the business plan for January 2017, and any revenue balance which will not be used to fund expenditure in 2016/17 and 2017/18 will be contributed to earmarked reserves to fund capital expenditure in future years. The changes to earmarked reserves identified as part of the work will be updated in the HRA summary for the next joint Overview and Scrutiny Committee meeting.



## NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2016/17 - 2021/22

Summary	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	Total £000
Current Overall Programme	25,901	15,331	1,909	2,135	1,041	0	46,317
New Bids		1,731	1,350	20	145	5,045	8,291
Realigned Schemes & Growth	(5,462)	(3,211)	9,431	220	254	0	1,232
<b>Revised Overall Programme</b>	<b>20,439</b>	<b>13,851</b>	<b>12,690</b>	<b>2,375</b>	<b>1,440</b>	<b>5,045</b>	<b>55,840</b>

NEW BIDS	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	Total £000
<b><u>FINANCE &amp; RESOURCES</u></b>							
<b>Commercial Assets and Property Development (Nicholas Brown)</b>							
Queens Square Bin Store Provision		13					13
Demolish Gadebridge Park Green-Keeper's Shed		20					20
Half Moon Yard - Replace soffit/facia & external facade		18					18
Renew CCTV to Victoria Hall		13					13
58 High St (Old Town), Hemel - Remove and Rebuild Wall		42					42
100 High St (Old Town), Hemel - Window Replacement		14					14
Purchase of Allotments/Caravan Park Booking Software		20					20
Public Convenience Refurbishment		30					30
<b>Information, Communication and Technology (Ben Trueman)</b>							
Rolling Programme - Hardware					75	75	150
Software Licences - Right of Use					50	50	100
<b>People and Performance (Matthew Rawdon)</b>							
Community Grants				20	20	20	60

## NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2016/17 - 2021/22

<b>NEW BIDS</b>	<b>2016/17 £000</b>	<b>2017/18 £000</b>	<b>2018/19 £000</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>Total £000</b>
<b><u>STRATEGIC PLANNING &amp; ENVIRONMENT</u></b>							
<b>Environmental Services (Craig Thorpe)</b>							
Fleet Replacement Programme						3,850	<b>3,850</b>
Commercial Waste Collection System		25					<b>25</b>
Air Conditioning Units at Cupid Depot		45					<b>45</b>
<b>Regulatory Services (Chris Troy)</b>							
Disabled Facilities Grants						675	<b>675</b>
<b><u>HOUSING &amp; COMMUNITY</u></b>							
<b>Residents Services (Julie Still)</b>							
Rolling Programme - CCTV Cameras						25	<b>25</b>
Storage Facility at Grovehill Adventure Playground		25					<b>25</b>
Verge Hardening Programme						350	<b>350</b>
<b>Strategic Housing (Julia Hedger)</b>							
Wood House - Commercial Units Fit Out		250	250				<b>500</b>
Garages Development (Temporary Accommodation)		1,140	1,100				<b>2,240</b>
<b>Commissioning, Procurement and Compliance (Ben Hosier)</b>							<b>0</b>
Multi-Functional Devices MFDs		76					<b>76</b>
<b>TOTAL - NEW BIDS</b>	<b>0</b>	<b>1,731</b>	<b>1,350</b>	<b>20</b>	<b>145</b>	<b>5,045</b>	<b>8,291</b>

## NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2016/17 - 2021/22

REPHASED AND AMENDED BIDS	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	Total £000
<b><u>FINANCE &amp; RESOURCES</u></b>							
<b>Commercial Assets and Property Development (Nicholas Brown)</b>							
Strategic Acquisitions	(487)	487					0
Old Town Hall - Café roof and stonework renewal			30				30
Bennetts End Community Centre - Replace pitched roof	(35)	35					0
Highfield Community Centre - Resurface Car Park	33	(18)					15
Adeyfield Community Centre - replace roof	(44)	44	25				25
Rossgate Shopping Centre - Structural Works	(91)	(9)	100				0
Leys Road - Roof	(55)	55					0
Berkhamsted Sports Centre - Roof Replacement		(400)	400				0
Tring Sports Centre - Replace Swimming Pool Roof		(30)					(30)
Dacorum Athletics Track - Resurface Track		(150)					(150)
Tring Sports Centre - Replace Swimming Pool		(2,000)	2,000				0
Car Park Refurbishment	(187)	92	145				50
Multi Storey Car Park Berkhamsted	(3,085)	3,085					0
Bunkers Farm	55	(915)	860				0
<b>Commissioning, Procurement and Compliance (Ben Hosier)</b>							0
CSU Flow Management Solution	(16)						(16)
<b>Information, Communication and Technology (Ben Trueman)</b>							
Rolling Programme - Hardware	50	(50)					0
Future Vision of CRM	(70)	70					0
<b>Democratic Services (Jim Doyle)</b>							
Election Management System Replacement	(30)	30					0

## NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2016/17 - 2021/22

REPHASED AND AMENDED BIDS	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	Total £000
<b><u>STRATEGIC PLANNING &amp; ENVIRONMENT</u></b>							
<b>Environmental Services (Craig Thorpe)</b>							
Play Area Refurbishment Programme	(151)	151					0
Waste Recycling Service Improvements	(75)	75					0
Cupid Depot Security Gates Upgrade	(11)						(11)
Dog Kennels / Pest Control store	(30)						(30)
Fleet Replacement Programme	(485)	(816)	1,645	192	235		771
Gadebridge Park - General	(500)	(1,000)					(1,500)
Gadebridge Park - Splash Park		650	200				850
Gadebridge Park - Infrastructure Improvements		150					150
Gadebridge Park - Renovation of White Bridge			500				500
<b>Regulatory Services</b>							
Disabled Facilities Grants	238	57	41	28	19		383
<b>Development Management and Planning (Sara Whelan)</b>							
Planning Software Replacement	(87)	87					0
<b>Strategic Planning and Regeneration (Chris Taylor)</b>							
Maylands Phase 1 Improvements	(50)						(50)
Urban Park/Education Centre (Durrants Lakes)	40	(250)	210				0
Regeneration of Hemel Town Centre	200						200
Water Gardens	50						50
Town Centre Access Improvements	(458)	108	350				0
Hemel Street Furniture	(136)	136					0
Market Square		(1,000)	1,000				0
The Bury		(1,925)	1,925				0

## NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2016/17 - 2021/22

REPHASED AND AMENDED BIDS	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	2021/22 £000	Total £000
<b><u>HOUSING &amp; COMMUNITY</u></b>							
<b>Residents Services (Julie Still)</b>							
Old Town Hall Lift Replacement	(40)	40					0
Youth Centre Provision and Cycle Hub Scheme	(5)						(5)
<b>TOTAL - REPHASED AND AMENDED BIDS</b>	<b>(5,462)</b>	<b>(3,211)</b>	<b>9,431</b>	<b>220</b>	<b>254</b>	<b>0</b>	<b>1,232</b>

## DRAFT CAPITAL PROGRAMME BY OSC 2016/17 TO 2021/22

Scheme		16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000	21/22 £'000
<b>GENERAL FUND</b>							
<b>FINANCE &amp; RESOURCES</b>							
<b>Commercial Assets and Property Development (Nicholas Brown)</b>							
13	Strategic Acquisitions	-	1,237	-	-	-	-
14	Service Lease Domestic Properties	-	30	-	30	-	-
15	Demolition of Old Berkhamsted Depot and new barrier	50	-	-	-	-	-
16	Demolition of Health Centre	350	-	-	-	-	-
17	Old Town Hall - Cafe Roof and stonework renewal	75	-	30	-	-	-
18	Demolition of Civic Centre	-	1,500	-	-	-	-
19	Bennetts End Community Centre - Replace Main Hall Pitched Roof Covering	-	35	-	-	-	-
<del>20</del>	Highfield Community Centre - Resurface Car Park	33	-	-	-	-	-
<del>21</del>	Adeyfield Community Centre - replace roof	-	44	25	-	-	-
<del>22</del>	Tring Community Centre - new play area for Children's Nursery	13	-	-	-	-	-
<del>23</del>	Bennetts End Community Centre Toilet Provision	18	-	-	-	-	-
<del>24</del>	Rossgate Shopping Centre - Structural Works	-	91	100	-	-	-
25	Leys Road - Roof	-	55	-	-	-	-
26	High Street, Tring - Replace External Cladding & Roof	80	-	-	-	-	-
27	The Denes Shopping Centre - Renew Walkway & Canopy Covering	50	-	-	-	-	-
28	Grovehill Shopping Centre - renew car park	-	-	-	30	-	-
29	Commercial Properties - Renew Obsolete Door Entry Controls	20	20	-	-	-	-
30	Silk Mill - Renew asphalt tanking to stairs	16	-	-	-	-	-
31	Berkhamsted Sports Centre - Roof Replacement	-	-	400	-	-	-
32	Hemel Hempstead Sports Centre - Roof	-	-	-	100	-	-
33	Hemel Sports Centre - renew heat and power system	100	-	-	-	-	-
34	Berkhamsted Sports Centre - heating system upgrade	15	-	-	-	-	-
35	Tring Swimming Pool	-	500	2,000	-	-	-
36	Car Park Refurbishment	2	237	145	-	-	-
37	Water Gardens Car Park - Re-Lining (Asphalt) Top Floor	435	-	-	-	-	-
38	Multi Storey Car Park Berkhamsted	185	3,085	-	-	-	-
39	Kingshill Cemetery - Toilet Provision	150	-	-	-	-	-

## DRAFT CAPITAL PROGRAMME BY OSC 2016/17 TO 2021/22

Scheme		16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000	21/22 £'000
<b>FINANCE &amp; RESOURCES</b>							
<b>46</b>	<b>Commercial Assets and Property Development (Nicholas Brown)</b>						
47	Heath Lane Chapel - Replace roof	-	14	-	-	-	-
48	Kingshill Cemetery Infrastructure (New Burial Area)	-	40	-	-	-	-
49	Bunkers Farm	265	59	860	-	-	-
50	Refurbishment of Facilities at Woodwells Cemetery	58	-	-	-	-	-
51	Heath Lane - Welfare Facilities	20	-	-	-	-	-
52	Woodwells Cemetery - Improvements to Burial Areas	20	-	-	-	-	-
53	Queens Square Bin Store Provision	-	13	-	-	-	-
54	Demolish Gadebridge Park Green-Keeper's Shed	-	20	-	-	-	-
55	Elderly Day Care Centre (Half Moon Yard) - Replace soffit/facia & external facade	-	18	-	-	-	-
56	Renew CCTV to Victoria Hall	-	13	-	-	-	-
57	58 High St (Old Town), Hemel - Remove and Rebuild Wall	-	42	-	-	-	-
58	100 High St (Old Town), Hemel - Window Replacement	-	14	-	-	-	-
59	Purchase of Allotments/Caravan Park Booking Software	-	20	-	-	-	-
60	Public Convenience Refurbishment	-	30	-	-	-	-
		<b>1,955</b>	<b>7,117</b>	<b>3,560</b>	<b>160</b>	-	-
<b>Financial Services (Richard Baker)</b>							
63	Payroll (Invest to Save)	2	-	-	-	-	-
64	Credit Card Surcharging (Invest to Save)	16	-	-	-	-	-
65	Upgrade of HSM Module (BACS and Direct Debit Security)	12	-	-	-	-	-
		<b>30</b>	-	-	-	-	-
<b>Democratic Services (Jim Doyle)</b>							
69	Election Management System Replacement	-	30	-	-	-	-
70	Civic Car Purchase	30	-	-	-	-	-
		<b>30</b>	<b>30</b>	-	-	-	-

## DRAFT CAPITAL PROGRAMME BY OSC 2016/17 TO 2021/22

Scheme		16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000	21/22 £'000
<b>FINANCE &amp; RESOURCES</b>							
<b>Housing &amp; Regeneration Management (Mark Gaynor)</b>							
79	Gade Zone	10,365	-	-	-	-	-
80	The Forum (Public Service Quarter)	150	-	-	-	-	-
		<b>10,515</b>	-	-	-	-	-
<b>Information, Communication and Technology (Ben Trueman)</b>							
83	Rolling Programme - Hardware	167	440	425	75	75	75
84	Software Licences - Right of Use	82	50	50	50	50	50
85	Website Development	70	-	-	-	-	-
86	Future vision of CRM	82	282	35	10	10	-
		<b>401</b>	<b>772</b>	<b>510</b>	<b>135</b>	<b>135</b>	<b>125</b>
<b>Legal Governance (Mark Brookes)</b>							
89	Highbarns Land Stabilisation Project	8	-	-	-	-	-
		<b>8</b>	-	-	-	-	-
<b>People and Performance (Matthew Rawdon)</b>							
92	Incoming Mailroom	48	-	-	-	-	-
93	Reprographics	5	-	-	-	-	-
94	EIS Replacement	70	-	-	-	-	-
95	Capital Grants - Community Groups	20	20	20	20	20	20
		<b>143</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
<b>TOTAL - FINANCE &amp; RESOURCES</b>		<b>13,082</b>	<b>7,939</b>	<b>4,090</b>	<b>315</b>	<b>155</b>	<b>145</b>



## DRAFT CAPITAL PROGRAMME BY OSC 2016/17 TO 2021/22

Scheme		16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000	21/22 £'000
<b>HOUSING &amp; COMMUNITY</b>							
<b>Commissioning, Procurement and Compliance (Ben Hosier)</b>							
107	Telephony upgrade & virtualisation	5	-	-	-	-	-
108	Customer Services Unit Refurbishment	10	-	-	-	-	-
109	CSU Flow Management Solution	28	-	-	-	-	-
110	Replacement of Inform 360 Communications	19	-	-	-	-	-
111	Self Service Kiosks	45	-	-	-	-	-
112	Multi-Functional Devices MFDs	-	76	-	-	-	-
		<b>107</b>	<b>76</b>	-	-	-	-
<b>Residents Services (Julie Still)</b>							
115	Rolling Programme - CCTV Cameras	25	25	25	25	25	25
116	Old Town Hall Lift Replacement	-	40	-	-	-	-
117	Verge Hardening Programme	358	350	350	350	350	350
118	Youth Centre Provision and Cycle Hub Scheme	134	-	-	-	-	-
119	Storage Facility at Grovehill APG	-	25	-	-	-	-
		<b>517</b>	<b>440</b>	<b>375</b>	<b>375</b>	<b>375</b>	<b>375</b>
<b>Strategic Housing (Julia Hedger)</b>							
122	Garage Site Development (Temporary Accommodation)	-	1,140	1,100	-	-	-
		-	<b>1,140</b>	<b>1,100</b>	-	-	-
<b>TOTAL - HOUSING &amp; COMMUNITY</b>		<b>624</b>	<b>1,656</b>	<b>1,475</b>	<b>375</b>	<b>375</b>	<b>375</b>

## DRAFT CAPITAL PROGRAMME BY OSC 2016/17 TO 2021/22

Scheme		16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000	21/22 £'000
<b>STRATEGIC PLANNING &amp; ENVIRONMENT</b>							
<b>Environmental Services (Craig Thorpe)</b>							
136	Wheeled Bins & Boxes for New Properties	20	20	20	-	-	-
137	Play Area Refurbishment Programme	254	151	-	-	-	-
138	Litter Bin Upgrade	40	-	-	-	-	-
139	Waste & Recycling Service Improvements	-	75	-	-	-	-
140	Play Areas & Open Spaces - replace equipment	15	-	-	-	-	-
141	Cupid Green Depot - Security Gates Upgrade	70	-	-	-	-	-
142	Dog Kennels / Pest Control store Cupid Depot	10	-	-	-	-	-
143	Fleet Replacement Programme	471	1,834	1,995	1,010	235	3,850
144	Bartec - Collection System – Commercial Waste	-	25	-	-	-	-
145	Installation of Air Conditioning Units at Cupid Green	-	45	-	-	-	-
146	Gadebridge Park - Splash Park and Play Area	-	650	200	-	-	-
147	Gadebridge Park - Infrastructure Improvements (Footpaths and Signage)	-	150	-	-	-	-
148	Gadebridge Park - Renovation of White Bridge	-	-	500	-	-	-
		<b>880</b>	<b>2,950</b>	<b>2,715</b>	<b>1,010</b>	<b>235</b>	<b>3,850</b>
<b>Regulatory Services (Chris Troy)</b>							
151	Disabled Facilities Grants	780	675	675	675	675	675
152	Home Improvement Grants	9	-	-	-	-	-
		<b>789</b>	<b>675</b>	<b>675</b>	<b>675</b>	<b>675</b>	<b>675</b>
<b>Development Management and Planning (Sara Whelan)</b>							
155	Planning Software Replacement	-	87	-	-	-	-
		-	<b>87</b>	-	-	-	-
<b>Strategic Planning and Regeneration (Chris Taylor)</b>							
158	Maylands Phase 1 Improvements	1,239	-	-	-	-	-
159	Urban Park/Education Centre (Durrants Lakes)	40	50	210	-	-	-
160	Regeneration of Hemel Town Centre	200	-	-	-	-	-

## DRAFT CAPITAL PROGRAMME BY OSC 2016/17 TO 2021/22

Scheme		16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000	21/22 £'000
<b>STRATEGIC PLANNING &amp; ENVIRONMENT</b>							
167	Maylands Business Centre	885	-	-	-	-	-
168	Water Gardens	2,232	-	-	-	-	-
169	Bus Interchange	300	-	-	-	-	-
170	Heath Park Gardens Improvements (Fully funded from S106)	13	-	-	-	-	-
171	Town Centre Access Improvements	50	108	350	-	-	-
172	Hemel Street Furniture	30	136	-	-	-	-
173	Market Square	-	-	1,000	-	-	-
174	Wood House - Commercial Units Fit Out	-	250	250	-	-	-
175	The Bury - Conversion into Museum and Gallery	75	-	1,925	-	-	-
		<b>5,064</b>	<b>544</b>	<b>3,735</b>	-	-	-
<b>STRATEGIC PLANNING &amp; ENVIRONMENT</b>							
	<b>TOTAL - STRATEGIC PLANNING &amp; ENVIRONMENT</b>	<b>6,733</b>	<b>4,256</b>	<b>7,125</b>	<b>1,685</b>	<b>910</b>	<b>4,525</b>
	<b>TOTAL - GENERAL FUND</b>	<b>20,439</b>	<b>13,851</b>	<b>12,690</b>	<b>2,375</b>	<b>1,440</b>	<b>5,045</b>

## DRAFT CAPITAL PROGRAMME BY OSC 2016/17 TO 2021/22

Scheme		16/17 £'000	17/18 £'000	18/19 £'000	19/20 £'000	20/21 £'000	21/22 £'000
	<b>HOUSING REVENUE ACCOUNT</b>						
	<b>Property &amp; Place (Fiona Williamson)</b>						
190	Planned Fixed Expenditure	17,099	18,523	19,276	16,908	15,427	15,785
		<b>17,099</b>	<b>18,523</b>	<b>19,276</b>	<b>16,908</b>	<b>15,427</b>	<b>15,785</b>
	<b>Strategic Housing (Julia Hedger)</b>						
193	Aspen Court / London Road, Apsley	473	-	-	-	-	-
194	Wood House	3,291	7,883	639	-	-	-
195	New Build - Queen Street (Old Tring Depot)	445	4	-	-	-	-
196	Able House	1,452	220	-	-	-	-
197	New Build General	1,448	5,392	6,257	4,671	-	-
198	Affordable Housing Development Fund	1,050	-	-	-	-	-
		<b>8,159</b>	<b>13,499</b>	<b>6,896</b>	<b>4,671</b>	-	-
	<b>TOTAL - HOUSING REVENUE ACCOUNT</b>	<b>25,258</b>	<b>32,022</b>	<b>26,172</b>	<b>21,579</b>	<b>15,427</b>	<b>15,785</b>
	<b>TOTAL CAPITAL PROGRAMME</b>	<b>45,697</b>	<b>45,873</b>	<b>38,862</b>	<b>23,954</b>	<b>16,867</b>	<b>20,830</b>

## DRAFT CAPITAL PROGRAMME BY OSC 2016/17 TO 2021/22

		16/17	17/18	18/19	19/20	20/21	21/22
		£'000	£'000	£'000	£'000	£'000	£'000
	<b>CAPITAL FINANCING</b>						
	<b>GENERAL FUND</b>						
	Capital Receipts and Reserves	5,209	4,250	6,749	-		374
	Grants and Contributions	2,904	1,063	2,648	675	201	675
	Revenue Contributions to Capital	5,796	1,239	1,239	1,239	1,239	1,239
	Borrowing	6,345	7,131	2,054	461	-	2,757
	<b>TOTAL - GENERAL FUND</b>	<b>20,254</b>	<b>13,683</b>	<b>12,690</b>	<b>2,375</b>	<b>1,440</b>	<b>5,045</b>
	<b>GENERAL FUND YEAR END CAPITAL BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>474</b>	<b>100</b>
	<b>HOUSING REVENUE ACCOUNT</b>						
Page 53	Capital Receipts and Reserves	12,304	22,315	19,210	15,840	9,242	8,932
	Revenue Contributions to Capital	13,139	9,875	6,962	5,739	6,185	6,853
	Borrowing	-	-	-	-	-	
	<b>TOTAL - HOUSING REVENUE ACCOUNT</b>	<b>25,443</b>	<b>32,190</b>	<b>26,172</b>	<b>21,579</b>	<b>15,427</b>	<b>15,785</b>
	<b>HOUSING REVENUE ACCOUNT YEAR END CAPITAL BALANCE</b>	<b>12,559</b>	<b>8,562</b>	<b>5,609</b>	<b>4,213</b>	<b>7,316</b>	<b>12,151</b>
	<b>141 RECEIPTS YEAR END CAPITAL BALANCE</b>	<b>17,164</b>	<b>19,949</b>	<b>18,791</b>	<b>17,439</b>	<b>17,439</b>	<b>17,439</b>
	<b>TOTAL - CAPITAL FINANCING</b>	<b>45,697</b>	<b>45,873</b>	<b>38,862</b>	<b>23,954</b>	<b>16,867</b>	<b>20,830</b>

## STATEMENT OF EARMARKED RESERVES

General Fund Reserves Summary	Balance as at 31/03/2016 £'000	Net Movement 2016/17 £'000	Balance as at 31/03/2017 £'000	Net Movement 2017/18 £'000	Balance as at 31/03/2018 £'000	Net Movement 2018/19 £'000	Balance as at 31/03/2019 £'000	Net Movement 2019/20 £'000	Balance as at 31/03/2020 £'000	Net Movement 2020/21 £'000	Balance as at 31/03/2021 £'000
Civic Buildings Major Repairs Reserve	200		200		200		200		200		200
Earmarked Grants Reserve	274	(55)	219	(199)	20	(10)	10	(10)	0		0
Redundancy Reserve	0		0		0		0		0		0
Management of Change Reserve	1,441	(8)	1,433	(208)	1,225	(120)	1,105	(14)	1,091	(14)	1,077
Technology Reserve	163	(163)	0		0		0		0		0
Savings Contingency Reserve	0		0		0	604	604	377	981	244	1,225
On Street Car Parking Reserve	149	(149)	0		0		0		0		0
Local Development Framework Reserve	366	(332)	34	(34)	0		0		0		0
Dacorum Development Reserve	568	(238)	330	(174)	156	(70)	86	(86)	0		0
Planning Enforcement & Appeals Reserve	125		125		125		125		125		125
Planning & Regeneration Project Reserve	160	(50)	110	(45)	65	15	80	40	120	40	160
Litigation Reserve	214		214		214		214		214		214
Vehicle Replacement Reserve	350	350	700	350	1,050	350	1,400	350	1,750	350	2,100
Invest to Save	411	(163)	248		248		248		248		248
Building Control Reserve	86	(86)	0		0		0		0		0
Longdean School Repairs Reserve	7	(7)	0		0		0		0		0
Tring Swimming Pool Repairs Reserve	91	(91)	0	8	8	8	16	8	24	8	32
Youth Provision Reserve	101		101	(40)	61	(40)	21		21		21
Election Reserve	30	30	60	30	90	30	120	(90)	30	30	60
Uninsured Loss Reserve	586		586		586		586		586		586
Training & Development Reserve	114	(26)	88	(22)	66	(22)	44	(22)	22	(22)	0
Housing Conditions Survey Reserve	66	15	81	15	96	15	111	(111)	0	15	15
Dacorum Partnership Reserve	66	(13)	53		53		53		53		53
Dacorum Rent Aid - Guarantee Scheme	15		15		15		15		15		15
Rent Guarantee Scheme Reserve	15		15		15		15		15		15
The Forum Reserve	2,006	(2,006)	0		0		0		0		0
Funding Equalisation Reserve	2,943	(2,943)	0		0		0		0		0
Pensions Reserve	1,773	(1,120)	653	150	803	318	1,121	(748)	373	373	746
Maylands Plus Reserve	100	(100)	0		0		0		0		0
<b>Total Earmarked Reserves</b>	<b>12,420</b>	<b>(7,155)</b>	<b>5,265</b>	<b>(169)</b>	<b>5,096</b>	<b>1,078</b>	<b>6,174</b>	<b>(306)</b>	<b>5,868</b>	<b>1,024</b>	<b>6,892</b>
<b>Working Balance</b>	<b>2,502</b>	<b>0</b>	<b>2,502</b>	<b>15</b>	<b>2,517</b>	<b>0</b>	<b>2,517</b>	<b>0</b>	<b>2,517</b>	<b>0</b>	<b>2,517</b>
<b>Total General Fund Reserves</b>	<b>14,922</b>	<b>(7,155)</b>	<b>7,767</b>	<b>(154)</b>	<b>7,598</b>	<b>1,078</b>	<b>8,676</b>	<b>(306)</b>	<b>8,370</b>	<b>1,024</b>	<b>9,394</b>

**FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17**

*Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committee promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.*

Date:	Report Deadline	Items:	Type:	Contact details:	Background Information
07 June 2016	26 May 2016	Action Points from previous meetings	SC	All Members to discuss	
		Q4 Performance & Operational Risk Register Reports	PM	M Brookes, Solicitor to the Council, Legal Governance R Smyth, Assistant Director – Project Governance – Residents & Regulatory Services D Skinner, Assistant Director- Finance & Resources M Housden, (Procurement officer)	
		Q4 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager – Financial Services	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
<u>21 July 2016</u>	<u>11 July 2016</u>	<u>Action Points from previous meetings</u>	<u>SC</u>	<u>All Members to discuss</u>	
				<b><u>MEETING CANCELLED</u></b>	
06Sept 2016	25 August 2016	Q1 Performance & Operational Risk Register Reports	PM	M Brookes, Solicitor to the Council, Legal Governance R Smyth, Assistant Director – Performance & Projects D Skinner, Assistant Director -Finance & Resources M Housden, (Procurement officer)	

**FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17**

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		Q1 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager – Financial Services	
		Action Points from previous meeting	SC	All Members to discuss	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
05 Oct 2016	22 September 2016	Action Points from previous meetings	SC	All Members to discuss  <b><u>MEETING CANCELLED</u></b>	
08 November 2016	27 October 2016	Q2 Performance & Operational Risk Register Reports	PM	M Brookes, Solicitor to the Council, Legal Governance R Smyth, Assistant Director – Performance & Projects D Skinner, Assistant Director - Finance & Resources	
		Q2 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager- Financial Services	Report may be late
		Action Points from previous meetings	SC	All Members to discuss	
		sickness project update - presentation		Matt Rawdon	
Date:	Report	Items:	Type:	Contact details:	Background



**FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17**

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Deadline		information			
06 Dec 2016 (Joint OSC)	24 November 2016	Budget 2016-17  <i>Ideally no further items to be added</i>		J Deane, Corporate Director - Finance & Operations D Skinner, Assistant Director – Finance & Resources	
		Action Points from previous meetings	SC	All Members to discuss	
10 Jan 2017	28 December 2016	Action Points from previous meetings	SC	All Members to discuss	
		Asset Management Strategy	PM	D Skinner. Assistant Director – Finance & Resources	
07 Feb 2017 (Joint OSC)	26 Jan 2017	Budget 2017 -18  <i>Ideally no further items to be added</i>	SC	J Deane, Corporate Director - Finance & Operations D Skinner, Assistant Director – Finance & Resources	
		Action Points from previous meetings	SC	All Members to discuss	

**FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2016/17**

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Date:	Report Deadline	Items:	Type:	Contact details:	Background information
07 March 2017	23 Feb 2017	Q3 Performance & Operational Risk Register Reports	PM	M Brookes, Solicitor to the Council, Legal Governance R Smyth, Assistant Director – Performance & Projects D Skinner, Assistant Director - Finance & Resources	
		Q3 Forecast Financial Outturn Report 2017/18	PM	R Baker, Group Manager – Financial Services	<u>Put this item first on the agenda before the Quarterly Reports</u>
		Action Points from previous meetings	SC	All Members to discuss	